

The Bunker Hill-Musselman High School Alumni Association met on Monday, January 8, 2024 at 6:00 p.m. in the MHS Library.

The following members were present for January's meeting:

Sherry Smith, President	Matt Howard
Kathy Bennett	Terri Reed
Gary "Peanut" Collis	Jodi Brock
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	

Excused with notice: Megan Shaffer, Brad Wright, Joyce Kees, Jim Kees, Morgan Wright, Matt Wink, DiAnn Miller, Mickey Joe Elliott, and Juanita Sperry.

Sherry Smith, President, called the meeting to order at 6:05 p.m. President Smith noted those listed above as being excused with notice. Lacking a quorum, items were discussed with a consensus of the board members present.

No additional items were added to the posted agenda.

All attendees were listed on the attendance sheet in lieu of roll call.

There were no corrections or additions to the minutes from the November 6, 2023 meeting, so a motion to approve by Matt Howard and seconded by Gary Collis was unanimously approved and will be placed on file.

Ron Bennett, Treasurer, gave the financial report as no changes from the previous report. Two transactions, a debit as well as a credit, occurred today and will be reflected on next month's meeting report. The debit was to pay the website invoice and the credit was a donation received.

#### **Old Business:**

In Old Business, Treasurer Bennett discussed the bill pay option in lieu of the debit card option. He will continue to research the options and move forward at his discretion as previously approved by the Board.

#### **New Business:**

The Outstanding Alumni (OA) nomination information is being distributed and shared on social media platforms, with applications to be received from January 1 until March 1, 2024. Inductees will be selected by March 10, 2024.

The 2024 Banquet is May 11<sup>th</sup>. President Sherry Smith obtained the menu choices and meal costs, with the board consensus to keep the menu and attendee price the same at \$22.00/ person, since Heritage Hall did not increase our cost, remaining at \$16.50 per person with a 20% gratuity and 6% sales tax. The

2024 menu is chicken cordon bleu, top round roast beef, mashed potatoes and gravy, green beans, baked corn, assorted salads, rolls, tea, coffee, soda, water, and dessert.

The sentences regarding "recognition of donors in the program" will be omitted. Late donations and donors are sometimes missed. A recommendation was offered by Sandy Hamilton that a Power Point slide presentation play in the background during the banquet to recognize donors.

President Smith will review the program's order of event. She asked the board to review the program and provide feedback as well. Any changes will be submitted to Terri Reed for printing purposes.

The target date for mailing letters is February 1, 2024.

The MHS Jazz Ensemble has a competition that conflicts with the banquet date, so the choir is being secured as entertainment. They will be asked to perform two songs and the anthem.

President Smith noted that Vice-President Joyce Kees emailed spreadsheets for the silent auction, for all to review and enhance.

**Committee Reports:**

The Finance Committee Chair Ron Bennett had nothing additional to report.

The Scholarship Committee Chair Morgan Wright was excused with notice.

The Outstanding Alumni Committee Chair Mickey Joe Elliott was excused with notice.

The By-Laws Committee Chair and President Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink was excused with notice.

The History/ Archives/ Records Committee Chair Barby Frankenberry was absent.

\*The next board member meeting is Monday, February 5, 2024 at 6:00 p.m.

There being no further business to discuss, Sherry Smith adjourned the meeting at 6:45 p.m.

Sincerely,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, February 5, 2024 at 6:00 p.m. in the MHS Library.

The following members were present for February's meeting:

Sherry Smith, President	Matt Howard
Kathy Bennett	Theresa Boyd
Gary "Peanut" Collis	Megan Shaffer
Ron Bennett, Treasurer	Sue McGown
Milly Shepherd	Mickey Joe Elliott
Betty Ann Miller	DiAnn Miller
Barby Frankenberry	Morgan Wright

Excused with notice: Sandy Hamilton, Terri Reed, Matt Wink, Juanita Sperry, Jodi Brock, Joyce Kees, and Jim Kees.

Sherry Smith, President, called the meeting to order at 6:00 p.m. President Smith noted those listed above as being excused with notice.

No additional items were added to the agenda.

All attendees were listed on the attendance sheet in lieu of roll call. President Smith requested all members to include their postal mailing address on the attendance sheet.

President Smith distributed get well cards for Joyce Kees, Jodi Brock, and Juanita Sperry and a sympathy card for Terri Reed, for all board members to sign.

There were no corrections or additions to the minutes from the January 8, 2024 meeting. Minutes will be placed on file.

Ron Bennett, Treasurer, gave the financial report that was previously emailed to all board members.

#### **Old Business:**

Treasurer Bennett has not reached a decision on the debit card option.

#### **New Business:**

Rowan Phelps requested a donation for the Lacrosse Team at January's Board meeting. Since the bylaws and charter do not permit involvement in fundraising activities for other organizations and activities, the request was declined, wish best wishes for their success. President Smith will send a letter explaining our inability to assist financially, in accordance with our bylaws.

Members discussed the need for a minimum of two board members to serve as administrators on our social media accounts and website, to provide oversight in the event of illness or death. Morgan Wright will follow-up with Terri Reed to discuss website email responses. Treasurer Bennett monitors the post office box mail.

**Banquet:**

Programs: President Smith volunteered to prepare the Banquet Program. The Board of Education will print them at no cost. Due to their increased workload for graduations, they will need the program by April 1<sup>st</sup>. Progressive Printing's estimate for two hundred copies is \$706.

Heritage Hall: President Smith received the banquet contract from Bonnie Butler at Heritage Hall. An additional contractual charge of \$200 for linens was added for 2024, discussed, and approved by consensus.

Senior Introductions: Principal Alicia Rigglesman will introduce the Class of 2024 at the banquet.

Invitations: Matt Wink sent copies of the banquet invitation with Buffy to be picked up at the school library. President Smith picked up the invitations and delivered them to Mickey Joe at the meeting, to mail.

National Anthem: DiAnn Miller will inquire as to who will sing the National Anthem at the banquet and notify President Smith for inclusion in the program.

Silent Auction: Gift certificates will be secured by Treasurer Bennett until the successful bidder pays. The bidding tables will have empty envelopes with the appropriate gift certificate information noted. Joyce Kees requested everyone begin solicitation of donations for the silent auction. Vance Miller is donating another fire ring. Letters were distributed to board members to give to potential donors to secure items for the silent auction.

President Smith suggested and approved by consensus, all board members standing to sing "Country Roads" at the conclusion of the banquet.

**Committee Reports:**

The Public Relations Chair Terri Reed was excused with notice.

The Finance Committee Chair Ron Bennett had nothing additional to report.

The Scholarship Committee Chair Morgan Wright will check with the Guidance department and ensure we have the scholarship applications to comply with the April 1<sup>st</sup> program printing deadline.

The Outstanding Alumni Committee Chair Mickey Joe Elliott noted the deadline date is March 1, 2024, with the winners announced March 10, 2024. She has received one application to date.

The By-Laws Committee Chair and President Sherry Smith reminded board members to let her know if they cannot attend a meeting, so the absence may be excused, in accordance with the bylaws.

The Nominations Committee Chair Matthew Wink was excused with notice but will have a report at the March 4, 2024 meeting.

The History/ Archives/ Records Committee Chair Barby Frankenberry said Ladena is working on the Archives room.

The next board member meeting is Monday, March 4, 2024 at 6:00 p.m.

There being no further business to discuss, Sherry Smith adjourned the meeting at 7:00 p.m.

Sincerely,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, March 4, 2024 at 6:00 p.m. in the MHS Library.

The following members were present for January's meeting:

Sherry Smith, President	DiAnn Miller
Kathy Bennett	Terri Reed
Gary "Peanut" Collis	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Theresa Boyd
Mickey Joe Elliott	Morgan Wright
Betty Ann Miller	Milly Shepherd

Excused with notice: Megan Shaffer, Matt Howard, Juanita Sperry, Joyce Kees, Jim Kees, and Sadie Blanchfield.

Sherry Smith, President, called the meeting to order at 6:03 p.m. President Smith noted those listed above as being excused with notice.

President Smith shared a thank you card from Randy and Diane Brock for the flowers sent in memory of Jodi Brock.

President Smith welcomed Theresa Boyd to her second meeting and invited her to join our Board. She accepted.

No additional items were added to the posted agenda.

All attendees were listed on the attendance sheet in lieu of roll call.

There were no corrections or additions to the minutes from the February 5, 2024 meeting so they were approved by a consensus, to be placed on file.

#### **Old Business:**

There was no old business to discuss.

#### **New Business:**

Banquet:

President Smith signed the Banquet contract with Heritage Hall. She also confirmed the Berkeley County Schools Print Shop will print our programs, but must have the copy no later than April 1, 2024, due to their upcoming graduation workload. All in attendance agreed to a memorial page in the program for Betty Hutsler, Cheryl Chapman, and Jodi Brock.

Megan Shaffer informed President Smith that she has a \$500 donation from United Bank for a scholarship. She requested that Ron pick this check up at the bank and he agreed to do this.

Mickey Joe Elliott reported that all banquet letters have been mailed and she brought extras if anyone needed them.

Treasurer Bennett will secure banquet insurance.

DiAnn Miller reported that the choir will perform The National Anthem at the banquet.

President Smith reminded everyone that Joyce Kees emailed the silent auction donation list and letter for everyone to use to obtain items for auction.

#### **Association Committees Meet:**

President Smith convened the meeting at 6:14 p.m. for all association committees to meet briefly. The meeting reconvened at 6:24 p.m.

#### **Committee Reports:**

The Public Relations Chair Terri Reed reported that the scholarship and banquet announcements are running, and the “thermometer” is being used again to show the monetary progress.

The Finance Committee Chair Ron Bennett reported on credit card fees of \$135.31 or approximately 2.9%. Treasurer Bennett will submit a list of donors to President Smith ASAP for inclusion in the program.

The Scholarship Committee Chair Morgan Wright reported the deadline for applications is February 22, 2024 and that to date there were twenty-four applicants. She will submit those names to President Smith for the program ASAP.

The Outstanding Alumni Committee Chair Mickey Joe Elliott reported five nominations to date, and she will disperse them to a panel judges. Sandy Hamilton is recused from the application process and judging due to a conflict of interest. The judges are to select three honorees. She will submit those names to President Smith for the program ASAP.

The By-Laws Committee Chair and President Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink was not present but reported to President Smith. She accepted the position of President for a full term, as she was filling the term of Past President Hutsler. Also, Gary “Peanut” Collis was nominated and accepted the 2<sup>nd</sup> Vice-President position and Ron Bennett, the Treasurer’s position, respectively.

The History/ Archives/ Records Committee Chair Barby Frankenberry reported that she recently utilized information from the Archives for a grant application to secure funds, stressing the importance of the history, archives, and records.

Sue McGown suggested that the 1974 Football Team and Cheerleaders be recognized for the 50<sup>th</sup> year State Championship. Barby Frankenberry Moved to accept the suggestion, Peanut Collis seconded the motion, and it was approved unanimously. It is recommended that we contact as many of the team and cheerleaders as possible to request their presence at the banquet for this special occasion and recognition.

Milly Shepherd gave Treasurer Bennett \$500 from her class for a scholarship. She also discussed and distributed letters for the Bill Butler Scholarship through United Bank.

\*The next board member meeting is Monday, April 1, 2024 at 6:00 p.m.

There being no further business to discuss, Sherry Smith adjourned the meeting at 6:51p.m.

Sincerely,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, April 1, 2024 at 6:00 p.m. in the MHS Library.

The following members and guest were present for April's meeting:

Sherry Smith, President	DiAnn Miller
Kathy Bennett	Terri Reed
Gary "Peanut" Collis	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Theresa Boyd
Mickey Joe Elliott	Morgan Wright
Betty Ann Miller	Harold Butler
Matthew Wink	Milly Shepherd

Excused with notice: Joyce Kees, Juanita Sperry, Sadie Blanchfield, and Matt Howard.

Sherry Smith, President, called the meeting to order at 6:02 p.m.

President Smith welcomed guest, Harold Butler, and encouraged him to join the Association.

No additional items were added to the posted agenda.

All attendees were listed on the attendance sheet in lieu of roll call.

There was a correction/ omission to the minutes regarding the nomination of President. President Smith was nominated and accepted a full term in addition to the remaining slate. The correction will be made, and minutes sent to board members. They were approved, pending the correction, by a consensus, to be placed on file.

Treasurer Bennett gave his report that was sent to board members in advance via email. He received an additional \$351 in donations today that he will reflect in next month's report. To date, \$6,375 has been collected in to assist in funding twenty-two scholarships. Treasurer Bennett will send President Smith the current list of donors. The Certificate of Deposit (CD) will mature 7-9-2024. Mr. Wink commended Treasurer Bennett for the CD investment and best utilization of those funds.

#### **Old Business:**

There was no old business to discuss.

#### **New Business:**

Banquet:

President Smith confirmed the Berkeley County Schools Print Shop printed 250 programs and will also print inserts, just prior to the banquet to capture additional sponsors and last-minute information. All in



attendance previously agreed to a memorial page in the program for Betty Hutsler, Cheryl Chapman, and Jodi Brock. President Smith will say a few words about each during the banquet program.

Discussion ensued regarding recognizing the 1974 State Champion Class A football team at the banquet. Coach Price and his wife plan to attend the banquet and he will speak. All will make a concentrated effort to solicit the team and cheerleaders' attendance and are requesting that they note "Football Championship Team" on their reservation.

President Smith noted that Joyce Kees emailed the silent auction donation list to everyone, and it looks great!

President Smith thanked DiAnn Miller for her accessibility and being such a great contact at the school.

#### **Association Committees Meet:**

President Smith sought to convene for all association committees to meet briefly, however there was no need to at this time. It was agreed that it is good to set aside time for committees to break out at monthly meetings on an as needed basis.

#### **Committee Reports:**

The Public Relations Chair Terri Reed reported that the scholarship and banquet announcements are running, and the "thermometer" is being updated monthly. President Smith thanked her for doing such an excellent job with promoting the information.

The Finance Committee Chair Ron Bennett had nothing further to report.

The Scholarship Committee Chair Morgan Wright reported that twenty-one scholarships will be awarded from the general scholarship fund and one scholarship from the Mary Ann Brannon scholarship fund. There were twenty-four applicants, however two did not meet the minimum GPA requirement of 3.2. Chair Wright spoke to the guidance office regarding those two applicants and learned that one has a scholarship to attend Blue Ridge CTC at no cost and the other applicant is uncertain of future career plans. Brief discussion revolved around minimum qualifications and if there is a need to differentiate the qualifications between college-bound applicants and technical or trade school applicants. The topic may be revisited next year. The Alumni Association does provide plaques and \$50 Visa gift cards to the two "Most Improved" students, with recognition at the Senior Awards Assembly in late May.

The Outstanding Alumni Committee Chair Mickey Joe Elliott reported the Outstanding Alumni are chosen and will be announced at the Banquet, as is customary. Terri Reed will be ordering the "apples" for the honorees and was thanked by Committee Chair Elliott.

The By-Laws Committee Chair and President Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink had nothing to report but confirmed he will be presenting the slate at the banquet.

The History/ Archives/ Records Committee Chair Barby Frankenberry had nothing to report.

The next monthly member meeting is Monday, May 6, 2024 at 6:00 p.m.

There being no further business to discuss, Sherry Smith adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, May 6, 2024 at 6:00 p.m. in the MHS Library.

The following members and guest were present for May's meeting:

Sherry Smith, President	DiAnn Miller
Joyce Kees, Vice-President	Terri Reed
Gary "Peanut" Collis	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Kathy Bennett
Mickey Joe Elliott	Morgan Wright
Betty Ann Miller	Harold Butler
Matthew Wink	Milly Shepherd
Sadie Blanchfield	Jim Kees
Matthew Howard	

Excused with notice: Megan Shaffer and Theresa Boyd.

Sherry Smith, President, called the meeting to order at 6:00 p.m.

President Smith announced that Principal Alicia Rigglesman provided dinner for the association as a gesture of her appreciation.

No additional items were added to the posted agenda.

All attendees were listed on the attendance sheet in lieu of roll call.

There were no corrections to the minutes previously emailed by Secretary Hamilton, so they were approved by consensus.

Treasurer Bennett gave his report that was sent to board members in advance via email. He received 169 paid banquet dinners, twenty seniors, and twenty-five intending to pay at the door. He has received responses from forty football players, who plan to attend the banquet.

#### **Old Business:**

There was no old business to discuss.

#### **New Business:**

Banquet:

Matt Wink made a motion for President Smith to give Bonnie Butler at Heritage Hall a count of 250 meals, seconded by Terri Reed, and the board unanimously approved.

President Smith confirmed the banquet programs have been printed.

Discussion ensued regarding recognizing the 1974 State Champion Class A football team at the banquet. Coach Price and his wife plan to attend the banquet and he will speak. There will be pictures taken after the banquet of the Coach and players.

Joyce Kees, Vice President, and Silent Auction Chair reported that many nice auction items have been donated. She will have attendees accept a paper "apple" with a number to use for bidding purposes this year in lieu of names. This will allow bids to be separated by number instead of alphabetically by name. Alumni Cheryl Whitacre Fultz donated diffusers to be sold at the banquet for \$4.00 each. Andrew Fultz is donating bottled water.

President Smith thanked Sue McGown for her extra efforts to get the word out to the coaches and players of the 1974 State Championship Football Team, to attend and be recognized at the banquet.

Treasurer Bennett will have a \$150 check for the choir for providing entertainment for the banquet. He secured insurance for the banquet.

Mickey Joe Elliott will provide name tags, Barby Frankenberry will provide place cards for table reservations. Jim Kees will sell 50/50 tickets. Sandy Hamilton will supply 50-100 ink pens for the silent auction sheets. Sandy Hamilton will secure two floral arrangements, one in memory of Betty Hutsler, Cheryl Chapman, and Jodi Brock and one to present to Principal Riggleman.

Any available committee members will meet at 4:30 p.m. Friday, May 10<sup>th</sup> at Heritage Hall to set up the room for Saturday's banquet. Doors open Saturday, May 11<sup>th</sup> at 5:30 p.m. and dinner will be served at 6:30 p.m.

#### **Committee Reports:**

The Public Relations Chair Terri Reed reported on the "Thermometer" gauging the scholarship contributions which is currently \$12,000.

The Finance Committee Chair Ron Bennett had nothing further to report.

The Scholarship Committee Chair Morgan Wright reported that a total of twenty-two scholarships will be awarded, including eight legacy and one Mary Ann Brannon scholarship.

The Outstanding Alumni Committee Chair Mickey Joe Elliott had nothing to report.

The By-Laws Committee Chair and President Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink reported that the slate to be presented at the banquet is Sherry Smith, President, Gary "Peanut" Collis, Vice-President, and Ron Bennett, Treasurer.

The History/ Archives/ Records Committee Chair Barby Frankenberry encouraged the board to notice the "unveiling" and new features to the archive room.

Milly Shepherd shared that the Bill Butler Scholarship of \$500 will be awarded at the school awards assembly on May 16<sup>th</sup>.

The next monthly member meeting is Monday, June 3, 2024 at 6:00 p.m.

To celebrate Vice President Kees birthday, the board sang Happy Birthday to her and wished her well!

There being no further business to discuss, Sherry Smith adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, June 3, 2024 at 6:00 p.m. in the MHS Library.

The following members and guest were present for June's meeting:

Sherry Smith, President	M. DiAnn Miller
Joyce Kees, 1st Vice-President	Terri Reed
Gary "Peanut" Collis	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Kathy Bennett
Mickey Joe Elliott	Theresa Boyd
Betty Ann Miller	Harold Butler
Jim Kees	

Excused with notice: Morgan Brannon Wright and Juanita Sperry.

Sherry Smith, President, called the meeting to order at 6:00 p.m.

President Smith announced that Matt Howard has resigned from the Board, with regrets, effective immediately. President Smith also noted a discrepancy between the Bylaws and the officers elected for 2024-2025. The office of secretary is to be elected on even years and treasurer on odd years. Due to this discrepancy, 1<sup>st</sup> Vice-President Kees moved to appoint Sandy Hamilton, as secretary for the coming year, seconded by Terri Reed, motion passed. Secretary Hamilton noted that this will be her last year on the Alumni Board and as an officer due to additional time commitments.

1<sup>st</sup> Vice-President Kees administered the oath of office to President Smith, 2<sup>nd</sup> Vice-President Collis, Secretary Hamilton, and Treasurer Bennett.

1<sup>st</sup> Vice-President Joyce Kees added the date of next year's banquet to the agenda as well as discussion regarding the funds from the Betty Hutsler estate, of \$20,000.

There was an extensive discussion of the generous contribution of \$20,000 from Betty Hutsler, designated from her estate. 1<sup>st</sup> Vice-President Kees said that the funds should be received by July 1, 2024. It was decided to take no action until there is clarity as to any parameters that may be noted in the Last Will and Testament. President Smith deferred to Treasurer Bennett to research the options.

All attendees were listed on the attendance sheet in lieu of roll call.

There were no corrections to the May Meeting or alumni Banquet minutes previously emailed by Secretary Hamilton, so they were approved by consensus.

Treasurer Bennett gave his report that was sent to board members in advance via email. The audit will occur on July 1, 2024. He noted that 230-235 meals were served at the Banquet, and we paid for 250. Approximately \$4,557 was collected from the Silent Auction the night of the banquet, with additional

funds collected later. He recommended that the Pre-Registration be moved to another location at next year's banquet.

### **Old Business:**

Treasurer Bennett reiterated the financial report and some potential changes to create a better flow of guests at next year's event.

1<sup>st</sup> Vice-President Kees reported approximately \$6,000 was collected from Silent Auction items. She thanked those who assisted but noted that much more help is needed. It was recommended to recruit scholarship recipients for assistance.

Sue McGown was commended on her work and promotion of the recognition of the 1974 State Championship Football Team's 50<sup>th</sup> Anniversary. She reported that the video had over nine hundred views. The history delivered by Coach Price was insightful and the comradery that still exists with players and coaches was evident and special to recognize. Sue mentioned the 1982 football team will be celebrating their 30<sup>th</sup> anniversary next year and should be recognized as well.

Secretary Hamilton communicated that the banquet was much too long to keep attendance and interest and she felt the focus should be on the scholarship recipients, the purpose for the committee and banquet. DiAnn Miller commented that there are many successful programs at Musselman High School, such as the volleyball program and we could get into recognizing everyone or potentially missing someone. Secretary Hamilton recommended having 1-2 previous scholarship recipients speak at future banquets and limit the time to speak. Also, there could be a separate event or an earlier section for group recognitions. Mickey Joe Elliott commented that the 50<sup>th</sup> and the 1<sup>st</sup> State Football Championship was of special significance and warranted special recognition. It was also noted that some left the banquet early, due to the time.

### **New Business:**

Installation of New Officers:

This agenda item was previously addressed and noted above.

July and August Meeting:

Barby Frankenberry moved to cancel July and August meetings, seconded by Treasurer Bennett, motion carried.

Banquet:

\*1<sup>st</sup> Vice-President Kees gave the date of April 19<sup>th</sup> for next year's banquet, based on Heritage Hall's availability. It was noted that April 19<sup>th</sup> is Easter weekend and could cause attendance conflicts. She will contact Bonnie Butler and confirm via email the date.

### **Committee Reports:**

The Public Relations Chair Terri Reed reported she sent an article and photos to The Journal for publication and updated Facebook posts. She also commented on the excellent displays in the Archive Room and commended the work there.

The Finance Committee Chair Ron Bennett had nothing further to report.

The Scholarship Committee Chair Morgan Wright: excused, nothing to report.

The Outstanding Alumni Committee Chair Mickey Joe Elliott had nothing to report.

The By-Laws Committee Chair and President Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink: absent and nothing to report.

The History/ Archives/ Records Committee Chair Barby Frankenberry: confirmed Terri Reed's comments.

The next monthly member meeting is Monday, September 9, 2024 at 6:00 p.m.

2<sup>nd</sup> Vice-President Collis noted he is celebrating his 55<sup>th</sup> wedding anniversary and congratulations were shared.

There being no further business to discuss, President Sherry Smith adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary



The Bunker Hill-Musselman High School Alumni Association met on September 9, 2024 at 6:00 p.m. in the MHS Library.

The following members and guest were present for September's meeting:

Sherry Smith, President	M. DiAnn Miller
Joyce Kees, 1st Vice-President	Terri Reed
Gary "Peanut" Collis, 2 <sup>nd</sup> Vice- President	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Kathy Bennett
Mickey Joe Elliott	Theresa Boyd
Betty Ann Miller	Harold Butler
Jim Kees	Milly Shepherd
Megan Shaffer	Jackie Ellwanger
Eric Brown	Morgan Wright

**Call To Order:**

President Sherry Smith called the meeting to order at 6:05 p.m. She welcomed guests Jackie Ellwanger and Eric Brown to the meeting.

**Agenda:**

There were no additions requested to the agenda.

**Roll Call/ Attendance:**

All attendees were listed on the attendance sheet in lieu of roll call.

**Approval of Minutes:**

There were no corrections to the June 3, 2024 meeting minutes previously emailed by Secretary Hamilton. 1<sup>st</sup> Vice-President Kees moved for approval, seconded by Barby Frankenberry, motion carried.

**Treasurer's Report:**

Treasurer Bennett gave his report that was sent to board members in advance via email. He noted that he will present the annual budget at October's meeting for board approval and welcomes input from board members. He typically includes an 8% COLA to last year's budget. A 7-month certificate of deposit (CD) for \$40,000 that included \$15,000 from the previously matured CD, \$5,000 from the general account, and \$20,000 from the Betty Hutsler estate.

**Old Business:**

There was no old business to report.

### **New Business:**

President Smith confirmed with Terri Reed that there are currently three admins for our social media account: Terri Reed, Barby Frankenberry, and Matt Wink. President Smith will send Terri Reed bios and pics of the 2024 Outstanding Alumni for the website, as well as the members-at-large information.

President Smith, at the recommendation of the Executive Committee, presented the establishment of an "Outstanding Educator Award." This will be one annual award given to a graduate who has also served as an educator at Musselman High School or Bunker Hill High School and would be included in the duties of the Outstanding Alumni (OA) committee. President Smith moved for the establishment of the award, 2<sup>nd</sup> by Sue McGown, motion passed. President Smith will meet with the OA Chair to work out the guidelines and application process.

The Alumni Banquet will be April 12, 2025 at Heritage Hall. The doors will open at 4:00 p.m. and the meal will be served at 5:00 p.m. Our cost per meal is \$16.50 for two meats and three vegetables and has been confirmed with Bonnie Butler. Barby Frankenberry moved to charge \$25 per meal in advance, 2<sup>nd</sup> by DiAnn Miller, motion passed. Barby Frankenberry also moved to increase the cost of the meal at the door to \$30, 2<sup>nd</sup> by Gary "Peanut" Collis, motion passed. The additional cost, at the door, will be stated in the banquet letters, with a \$5 savings for advance sales.

The executive committee determined that to shorten the program, there will be no entertainment at the 2025 banquet. There may be a speaker and the National Anthem will be sung. There is also an option to have the speaker delivering the prayer to offer motivational words to the graduates and those in attendance.

Online payments will be offered for all categories: dues, alumni meals, guest meals, senior meals, and donations. Terri Reed will be collaborating with Treasurer Bennett to incorporate the categories and use of the "square" for payments.

The proposed deadline for the scholarship is February 1, 2025 and will be confirmed by Morgan wright at the October meeting.

### **Committee Chair Assignments:**

President Smith presented the following Committee Chairs for 2024-2025:

Public Relations- Terri Reed

Finance- Ron Bennett

Scholarships- Morgan Wright

Outstanding Alumni (OA) and Outstanding Educator (OE)- Gary "Peanut" Collis

Bylaws- Mickey Joe Elliott

Fundraising- Joyce Kees

Nominations- Sandy Hamilton

Archives and Records- Barby Frankenberry

1<sup>st</sup> Vice-President Kees moved to accept the chairs as presented, 2<sup>nd</sup> by Barby Frankenberry, motion passed.

1<sup>st</sup> Vice-President Kees encouraged board chairs and board members to actively solicit the assistance of all alumni members to assist throughout the year, particularly with the banquet.

**Other Reports/ Announcements/ Sharing:**

Milly Shepherd announced that there will be an “ALL You Can Eat Spaghetti Dinner” this Saturday, September 14<sup>th</sup> at South Berkeley Fire Hall from 4-7 p.m. for \$10/ person to benefit the South Berkeley Christmas Parade. Not only will there be great spaghetti for a great cause, but some “community famous” applesauce cakes will be available for purchase as well.

Mickey Joe Elliott shared that Musselman High School Alumni, Class of 2004, Michael Cheeseman, recently won his 4<sup>th</sup> Emmy for Outstanding Cinematography for a reality program for “Life Below Zero”.

**Next Meeting:**

The next Alumni Board meeting will be Monday, October 7, 2024 at the MHS Library.

There being no further business to discuss, President Smith adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on October 7, 2024 at 6:00 p.m. in the Musselman LGI Conference Room.

The following members and guest were present for October's meeting:

Sherry Smith, President	M. DiAnn Miller
Terri Reed	Juanita Sperry
Gary "Peanut" Collis, 2 <sup>nd</sup> Vice- President	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Kathy Bennett
Theresa Boyd	Jackie Ellwanger
Betty Ann Miller	Morgan Wright
Milly Shepherd	Eric Brown
Megan Shaffer	

**Call To Order:**

President Sherry Smith called the meeting to order at 6:00 p.m.

**Agenda:**

There were no additions requested to the agenda.

**Roll Call/ Attendance:**

All attendees were listed on the attendance sheet in lieu of roll call. Jim Kees, Joyce Kees, and Matt Wink were absent with notice to President Smith.

**Approval of Minutes:**

There were no corrections to the September 9, 2024 meeting minutes previously emailed by Secretary Hamilton. They were approved by consensus.

**Treasurer's Report:**

Treasurer Bennett gave his report that was sent to board members in advance via email. He reviewed the budget and noted that no additional postage is needed but awards increased from \$150- \$200, due to the addition of the Outstanding Educator Award. Barby Frankenberry moved to accept the budget as presented, seconded by Kathy Bennett, and unanimously approved.

**Old Business:**

2<sup>nd</sup> Vice-President Collis discussed the Outstanding Educator Award, with the criteria of an alumni educator of at least 10 years of educational tenure at Musselman High School, and a similar application and process as the Outstanding Alumni. The Award will be a gold apple to distinguish between the two

annual awards. Sue McGown made a motion to accept the criteria and application, seconded by Barby Frankenberry, motion carried.

**New Business:**

President Smith confirmed that meetings will continue to be held in the LGI room due to better acoustics.

The Alumni Banquet will be April 12, 2025 at Heritage Hall. Treasurer Bennett moved to keep the menu the same as last year's, 2<sup>nd</sup> by Morgan Wright, motion carried.

The banquet invitation letter will be mailed by February 1, 2025. The deadline for online payments is March 31, 2025.

The deadline for the scholarship applications is February 1, 2025, confirmed by Chair Morgan Wright.

President Smith will send the current board list to Terri Reed to post on the website and social media pages. She will also send the Journal link to post articles for newspaper publications. In addition, President Smith will send the MS Word document of the program to post.

Terri Reed will add 1<sup>st</sup> Vice-President Kees and President Smith to the Facebook page as administrators.

**Committee Assignments:**

There were no questions regarding committee assignments.

**Other Reports/ Announcements/ Sharing:**

Nothing to report.

**Next Meeting:**

The next Alumni Board meeting will be Monday, November 4, 2024 at the MHS LGI room.

There being no further business to discuss, President Smith adjourned the meeting at 6:31 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on November 4, 2024 at 6:00 p.m. in the Musselman LGI Conference Room.

The following members and guest were present for October's meeting:

Sherry Smith, President	M. DiAnn Miller
Joyce Kees, 1 <sup>st</sup> Vice-President	Jim Kees
Gary "Peanut" Collis, 2 <sup>nd</sup> Vice- President	Barby Frankenberry
Ron Bennett, Treasurer	Sue McGown
Sandy Hamilton, Secretary	Kathy Bennett
Betty Ann Miller	Mickey Joe Elliott
Janelle Sperry	Juanita Sperry

Excused with notice: Jackie Ellwanger, Morgan Wright, Theresa Boyd, and Harold Butler.

Absent: Milly Shepherd, Eric Brown, and Megan Shaffer

#### **Call To Order:**

President Sherry Smith called the meeting to order at 6:02 p.m.

#### **Agenda:**

There were the following additions to the agenda: board member resignations, Public Relations Committee Chair, and Betty Hutsler Scholarship.

#### **Roll Call/ Attendance:**

All attendees were listed on the attendance sheet in lieu of roll call.

#### **Approval of Minutes:**

There were no corrections to the October 7, 2024 meeting minutes previously emailed by Secretary Hamilton. They were approved by consensus.

#### **Treasurer's Report:**

Treasurer Bennett gave his report that was sent to board members in advance via email. He reviewed the budget and noted that the only change is the payment of the post office box rent. He noted that the Association has \$20,000 in a certificate of deposit that will mature in February 2025. Barby Frankenberry moved to accept the report as presented, seconded by Sue McGown, and unanimously approved.

#### **Old Business:**

2<sup>nd</sup> Vice-President Collis discussed the Outstanding Educator Award and Outstanding Alumni Awards. He will schedule a meeting with Mickey Joe Elliott to discuss past processes and procedures.

1<sup>st</sup> Vice-President Joyce Kees will work on accessing and updating the Facebook account.

### **New Business:**

President Smith read two letters of resignation from Terri Reed and Matt Wink, respectively both effective November 1, 2024. President Smith distributed cards to be signed by board members to be sent to Ms. Reed and Mr. Wink, thanking them for their service to the board.

The banquet invitation letter will be mailed by February 1, 2025. The deadline for online payments is March 31, 2025. The option of paying with Square for online payments was effective October 1, 2024. The menu will have two meats and three vegetables including top round roast beef and chicken cordon bleu, mashed potatoes and gravy, baked corn, green beans, rolls and butter, iced tea, lemonade, coffee and water, salad bar, and assorted desserts.

Former board member Matt Wink graciously agreed to provide the banquet mailing list labels, as he has done in past years.

President Smith opened the floor to nominations and/ or discussion to fill the Public Relations position. Jim Kees nominated Janelle Sperry, seconded by Sue McGown, motion carried. Ms. Sperry will work with 1<sup>st</sup> Vice-President Kees to obtain admin access to the website and Facebook sites.

President Smith communicated that the executive committee met and will designate an annual scholarship as the "Betty Hutsler Scholarship" in recognition and in memory of Past President Hutsler and her generous estate gift of \$20,000.

Fundraising Chair, 1<sup>st</sup> Vice- President Kees brought an original painting by Paul Berryhill that will be auctioned online this month for scholarship funding. She noted that solicitation for the Silent Auction items will begin in January for the April banquet. She will send a spreadsheet of previous donors.

Archives Chair Barby Frankenberry reported that she donated Robert "Bob" Frankenberry's green Hall of Fame jacket to the archives room for generations to enjoy and receive inspiration.

Nominations Chair Secretary Hamilton asked for anyone interested in serving as an officer of the alumni Board to contact her, especially for the position of Secretary, as this is her last year.

The remaining committees had nothing further to report at this time.

### **Other Reports/ Announcements/ Sharing:**

Janelle Sperry announced that the Morgan Cabin will again host a Sensory Christmas Event on December 15, 2024 at the cabin. An alumni member donated \$1,000 for Christmas gifts from Santa for the children who attend the event.

1<sup>st</sup> Vice-President Kees announced the 11<sup>th</sup> annual "Warm Hearts, Warm Hands" event will be the weekend of November 16<sup>th</sup>, subject to change.

**Next Meeting:**

The next Alumni Board meeting will be Monday, January 6, 2025 at the MHS LGI room. The December meeting is cancelled. If business must be conducted in December, President Smith will contact members via email.

There being no further business to discuss, President Smith adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Sandy Hamilton

Secretary