

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, June 1, 2020 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Kathy Bennett with the following Board Members responding to the roll call by the secretary:

+Kathy Bennett	+Ron Bennett	+Mickey Jo Elliott
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller
+Terri Reed	+Karen Sherman	+Sherry Smith
+Matt Wink	+Brad Wright	+Morgan Wright
+Cheryl Chapman	+AD Elliott	

The minutes of last three meetings were presented and approved.

#### **Treasurer's Report:**

Brad presented the following treasurer's report:

Available Balance:	\$23,815.05
General Balance:	5,195.98
Scholarship Balance:	14,985.07
Brannon Scholarship:	3,604.00

#### **Committee Reports:**

- **Scholarships** – Morgan reported that 22 scholarship and 2 Waldeck scholarships will be awarded to 2020 seniors with breakdown as follows: Mary Ann Brannon: Aleynah Miller, Lauren Sandy, and Elizabeth Sperry; Kenneth Waldeck: Aleyna Miller and Colin Brown. General: Lane Barr, Joshua Barrow, Limberlyn Beaton, Jaylyn Brant, Kenley Campbell, Quentin Gaynor, Huzaifa Ghalib, Jenna Grove, Brandt Hammond, Willow Herman, Caleb Horner, Nathaniel Huff, Maryssa Michael, Lyndsi O'Shay, Jonah Plaza, Grant Shepherd, Sara Snyder, Zachary Spriggle, Hannah Vitalos. Also recognized were Skylar Fleming and Travis McCauley who were awarded Most Improved Members of the Class of 2020 as voted on by members of MHS Staff. Letters have been mailed to recipients with instructions to provide college information to Brad to facilitate distributions of funds. Morgan provided the names of the recipients and Kathy shared a thank you note from Elizabeth Sperry. Terri reported recipients will be published online and social media this week. Recognition via The Journal will be forthcoming.
- **Outstanding Alumni** – Betty announced that letters were mailed to the recipients of the 2020 Outstanding Alumni Award. Terri will publish the winning nominations with their photo via online. Awardees will also be recognized in The Journal. Kathy will see that the awards (Apples) will be delivered.
- **Most Improved Senior Students** – Morgan announced the recipients of the award. Terri Reed has prepared the plaques to be presented to the students who will also receive a \$50 gift card from the Alumni Association.

#### **Unfinished Business**

Outgoing president Kathy Bennett offered personal thanks to all board members for their participation and contributions to yet another successful year.

The following elected officers were recognized and duly installed by Kathy Bennett: Matt Wink-Pres; AD Elliott-First VP; Megan Shafer-Second VP; Mickey Joe Elliott-Secretary; Brad Wright-Treas.

Karen Sherman reminded board members who have Musselmanopoly Games need to return unsold games or turn in funds for those that have been sold. The band boosters will be providing a check to the Alumni Association for the games that are sold. Also, there are more games available.

**New Business:**

President Matt Wink offered general comments and thanks to outgoing officers and current board members for their willingness to serve the Alumni Association.

The back to school night/freshmen orientation is tentatively scheduled for the second week in August. Additional information will be forthcoming after the plan to return to school is communicated.

Morgan Brannon reported she has a receipt for the cost of the scholarship mailings. Kathy Bennett moved and Barbara Frankenberry seconded we that we reimburse Morgan for the cost. Motion carried.

Having no further business to discuss, the meeting was adjourned at 7:00 pm. The next meeting will be Monday, August 3, 6:00 pm at a location TBA.

Respectfully submitted

MJ Elliott, Secretary

**August 3, 2020**

**BHHS-MHS ALUMNI BOARD MEETING**

The first meeting of the 2020-2021 BHHS-MHS Alumni Board was called to order by president, Matthew ("Matt" Wink) at 6:00 p.m. on Monday, August 3, 2020.

In the absence of secretary Michele ("Mickey Joe" Elliott) roll call was taken by Betty Hutsler with the following Board members present: Matt Wink, Betty Hutsler, Brad Wright, DiAnn Miller, Terri Reed, Kathy Bennett, Adrian ("AD") Elliott, Sherri Smith, Cheryl Chapman, Ron Bennett

Matt announced that Board member Sadie Blanchfield called with regrets that she would not be at the meeting as she is scheduled for major surgery, Tuesday, August 4. Members were asked to remember Sadie in their prayers.

The minutes of the last meeting were emailed to all Board members by secretary, Mickey Joe, on July 24. After a short discussion, AD moved to table the acceptance of the minutes until the next meeting, as Sherry Smith had requested adding all the names of the students who were honored by the Alumni Association, including Scholarship Recipients, Mary Ann Brannon Scholarship Recipients, Waldeck Scholarship Recipients, and the Most Improved Students who were selected by the MHS staff. The motion carried.

Brad Wright gave the treasurer report:	Available Fund:	\$ 14,102.75
	General Fund:	\$ 5,153.98
	Scholarship Fund:	\$ 6,844.77
	Mary Ann Brannon Scholarship	\$ 2,104.00

Brad also reported that five (5) students have not yet contacted him about their Scholarship check being sent to their respective school. All other scholarships have been requested and checks have been sent to the respective schools. Brad also noted the funds for the five (5) students who have not yet requested Brad to forward said funds to their selected school, has not been removed from the the amount in the Scholarship Fund as given in the Treasurer report. Brad concluded by saying some dues and donations are still trickling in!

Brad reported that he will get information to Ron Bennett before the next meeting in order for Ron to balance the books and complete an internal audit.

Kathy moved to accept Brad's report, seconded by Betty Hutsler. The motion carried.

#### **COMMITTEE REPORTS:**

Outstanding Alumni: Matt thanked those who posted information on our Social Media sites, and the Martinsburg Journal. Terri Reed was recognized for her efforts on our behalf.

Betty Hutsler was also recognized for her insight and work with her committee in setting criteria for the nominations of Outstanding Alumni, establishing a fair voting system used to select the recipients, contacting the chosen recipients, and in arranging for the delivery of the awards to the recipients.

There were no other Standing Committee Reports.

#### **UNFINISHED BUSINESS:**

Betty inquired if Matt intended to continue with the same Standing Committees for this year, and if the chairman & previous members of each committee were to remain the same as last year. After a short discussion, Matt asked Board members present if they were willing to serve as head of the same committee for this year and were free to choose Board members to serve on their committee. Matt also announced that the ByLaws state that "any Alumni Member, shall have the right to serve on and Alumni Board Committee if so asked, or if the individual asked to be placed on a committee.

Matt requested no more than 5 members to serve on a committee, unless a committee chairman is chairman of another Standing Committee, then no more than 4 members.

The following members were asked to serve as Chairman of a respective Committee:

Nominations..... (Matt to ask Barby Frankenberry)

ByLaws..... Sherry Smith chair, Kathy Bennett co-chair

Finance..... Brad Wright & Ron Bennett

Public Relations..... Terri Reed

Fund Raisers..... Karen Sherman (Karen requests Barby Frankenberry to serve as advisor)

Outstanding Alumni.....Betty Hutsler

Scholarship.....Morgan Wright

Silent Auction.....Joyce Kees & Karen Sherman

Banquet Mailings.....Betty Ann Miller

#### **NEW BUSINESS:**

1. ByLaw changes &/or updates will be reviewed the next Board meeting.
2. With September 1 being Labor Day, DiAnn Miller moved that the next Board meeting be held on **Monday, August 31, 2020, at 6:00 p.m.** The motion carried. The meeting will be held via ZOOM again.
3. Brad corrected information given earlier in his Treasurer Report: The number of students who have not contacted Brad to send the Scholarship check to their respective school has been changed from five (5) to three (3). One of the five has requested the check to be forwarded to the school...it will be mailed August 4, 2020; and one scholarship check had been sent and was cashed/cleared. Thereby leaving three (3) scholarship checks that have not yet been requested

**NOTE:** An addendum report from Brad was received via email on 08/10/2020 to correct information previously provide in the treasurer's report. The check dispensed on behalf of Sara Snyder was written and cashed and checks have been written for Willow Herman, Caleb Horner, Hannah Vitalos; however, as of August 10, he had not heard from Jonah Plaza.

4. Matt commented that with the amount of scholarships given, and with no funds coming in from our Silent Auction, 50/50 Drawing (cancelled Banquet due to COVID) we may need to get creative with fundraisers this year to help replenish the funds in the Scholarship Fund.

#### **ADJOURNMENT:**

There being no more business to come before the Board, the meeting was adjourned at 6:40 p.m. (which NEVER happened when Kathy Bennett was president!)

Respectfully recorded and Submitted by Kathy Bennett & Betty Hutsler

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, August 31, 2020 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Kathy Bennett with the following Board Members responding to the roll call by the secretary:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	(DiAnn Miller)
+Matt Wink	(Brad Wright)	+Morgan Wright	(Steve Campbell)
+Cheryl Chapman	+AD Elliott	+Sadie Blanchfield	+Joyce Kees

The minutes of last two meetings were presented and approved.

**Treasurer's Report:** No report

**Committee Reports:**

- **Scholarships** – No report
- **Nominating Committee** – No report
- **PR Committee** – No report
- **Outstanding Alumni** – No report
- **Fundraisers** – No report
- **Bylaws** – The committee met 8/13/2020 with Sherry Smith, Brad Wright, DiAnn Miller, Karen Sherman, Janelle Smith Sperry, and Kathy Bennett in attendance. At their meeting, committee members presented possible discussion items and Brad will compile the topics for further review by the committee at their next meeting on September 22, 2020.

**Unfinished Business**

None

**New Business:**

Adrian Elliott suggested the Bylaws be setup in GoogleDoc format to make it easier for committee members and the board to review and discuss proposed revisions. Adrian will work with the committee to accomplish this.

Having no further business to discuss, the meeting was adjourned at 6:30 pm. Matt Wink announced the next Meeting will be October 5 via Zoom.

Respectfully submitted

MJ Elliott, Secretary

November 2, 2020

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, November 2, 2020 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members responding to the roll call by the secretary:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	+Karen Sherman	(Sherry Smith)	+DiAnn Miller
+Matt Wink	(Brad Wright)	+Morgan Wright	(Steve Campbell)
(Cheryl Chapman)	(AD Elliott)	(Sadie Blanchfield)	(Joyce Kees)

The minutes of August 31 meetings were presented and approved as read.

#### **Treasurer's Report:**

Available balance \$12,742.75

General Fund \$5,193.98

Scholarship Fund \$5,344.77

Mary Ann Brannon Scholarship \$2,204.00

Ronnie Bennett reported that the audit of the treasurers books for the period ending July 30, 2020 has been completed. Please see addendum below.

#### **New Business**

##### **Alumni Banquet Discussion**

It was suggested that we submit a request for a date on the school calendar. DiAnn Miller will submit a request for May 22 at 5:30pm and Kathy Bennett will reach out to Pownall's Catering to tentatively place us on their schedule in the event we are able to hold the banquet at the school.

We also discussed holding the annual meeting and auction virtually. Ronnie Bennett suggested we check with local auction businesses who might allow us to use their platform for the auction.

Additional ideas were discussed relating to recognizing Outstanding Alumni, Scholarship recipients, and supporting businesses via a virtual forum. It was suggested to contact TV10 regarding coverage and registering participants to be placed in breakout rooms by graduation year to encourage classmate interaction.

#### **Committee Reports:**

- **Scholarships** – Morgan reported that the application will be put out online for interested seniors.
- **Nominating Committee** – No report
- **PR Committee** – No report
- **Outstanding Alumni** – No report

- **Fundraisers** – The band parents are prepared to issue a check to the association for the Musselmanopoly games that have been sold. Terri will arrange for the check to be mailed directly to Brad Wright.
- **Bylaws** – No report

**Unfinished Business**

None

Having no further business to discuss, the meeting was adjourned at 6:45 pm. Motion by Kathy Bennett, second by Terri Matt Wink announced the next Meeting will be December 7, 2020 via Zoom.

Respectfully submitted

MJ Elliott, Secretary



## ADDENDUM

### BHHS/MHS FINANCIAL INTERNAL AUDIT REPORT

I have reviewed the bank account statements from United Bank for account number 0140011498 for the BHHS/MHS Alumni Association and the accompanying documents provided by Bradley Wright Treasurer for the period September 1, 2019 through July 30, 2020.

Everything is in order with the account transactions for this period, and the overall account balance and sub account balances are accurate.

Below are the balances as of July 30, 2020.

	9/1/2019	7/30/2020
2020 alum assoc.		
General	\$5,047.53	\$5,193.98
Scholarship	\$9,214.07	\$5,344.77
Dues	\$5.23	(\$0.00)
Banquet	\$21.77	\$0.00
Sr. Meal	0	\$0.00
Mary Ann	\$2,450.00	\$2,204.00
<b><u>Balance</u></b>	<b><u>\$16,738.60</u></b>	<b><u>\$12,742.75</u></b>

To the best of my knowledge I believe the above information to be true and accurate.

Prepared and submitted November 2, 2020

Financial Committee Chairman

Ronald R. Bennett

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, December 7, 2020 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members responding to the roll call by the secretary:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
+Matt Wink	(Brad Wright)	+Morgan Wright	(Steve Campbell)
+Cheryl Chapman	(AD Elliott)	(Sadie Blanchfield)	+Joyce Kees

**Meeting Minutes:** The attendees listed in the minutes of the last meeting was corrected. No further changes were necessary.

**Treasurer's Report:** No new report

### **2021 Banquet Discussion**

Barby Frankenberry moved that the 2021 banquet be held virtually. Seconded by Cheryl Chapman. Motion carried. The date for the banquet will remain May 22, 2021 at 5:30 pm. DiAnn Miller will amend the school calendar request to reflect that the banquet will be held virtually.

Joyce Kees reported that the Silent Auction Committee has met to discuss options for conducting the auction virtually.

### **Committees:**

Matt Wink announced that he will appoint the 2021 committee chairpersons and members before the next meeting.

### **Reports:**

- **Scholarships** – Morgan advised that the applications will be available online.
- **Nominating Committee** – No report
- **PR Committee** – No report
- **Outstanding Alumni** – No report
- **Fundraisers** – No report
- **Bylaws** – Sherry Smith reported that the committee has been meeting once a week and are making significant progress. Janelle Sperry is compiling the committee's recommendations which they will present upon completion. Kathy shared the proposed Mission Statement and Sherry shared the proposed Purpose to be included in the by-laws. The committee requested that consideration be made to hold an in-person Alumni Association meeting when the committee is ready to present the final draft of the proposed by-laws.

### **Unfinished Business**

None

**New Business**

Alumni Website Renewal: A motion was made by Betty Hutsler and seconded by Kathy Bennett to renew the website at a cost of \$204.00. Motion carried.

Having no further business to discuss, the meeting was adjourned at 6:45 pm. Matt Wink announced the next Meeting will be January 4, 2021 via Zoom.

Respectfully submitted

MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, January 4, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
+Matt Wink	(Brad Wright)	(Morgan Wright)	(Steve Campbell)
+Cheryl Chapman	+AD Elliott	(Sadie Blanchfield)	+Joyce Kees

**Meeting Minutes:** Motion made by Barby Frankenberry to approve the December minutes; seconded by Betty Hutsler. Motion carried.

**Treasurer's Report:**

**Total Available Balance:** \$12,752.75

Available funds consist of the following categories:

**General:** \$5,063.68

**Scholarship:** \$5,485.07

**Dues:** \$0.00

**Banquet:**

\$0.00

**Sr. Meals:** \$0.00

**M.A.B. Scholarship:** \$2,204.00

**Pending Transactions:**

\$500 reimbursement (not reflected in the Scholarship account) was received from Shepherd University for Kimberlyn Beaton. DiAnn will investigate further.

Terri reported the website renewal fee has been paid.

Barby Frankenberry moved to approve Treasurer report and place on file for Audit. Seconded by Cheryl Chapman. Motion carried.

**2020-21 Committees:**

Nominations.....Barby Frankenberry (Chair), Sherry Smith, Karen Sherman

ByLaws..... Sherry Smith (Chair), Kathy Bennett (Co-chair), Karen Sherman, Janelle Sperry, DiAnne Miller, & Brad Wright

Finance..... Brad Wright (Chair), Ron Bennett, & DiAnn Miller

Public Relations..... Terri Reed (Chair), Cheryl Chapman, Adrian Elliott, & Barby Frankenberry

Fund Raisers..... Karen Sherman (Chair), & Barby Frankenberry

Outstanding Alumni.....Betty Hutsler (Chair), Kathy Bennett, MJ Elliott, Sherry Smith, & Joyce Kees

Scholarship.....Morgan Wright (Chair), Terry Reed, Barby Frankberry, Sherry Smith, & Cheryl Chapman

### **2020-21 Committees (cont):**

Silent Auction.....Joyce Kees (Chair), Karen Sherman, Tia Riner, Myra Robertson, Shannon Whitmore

Banquet Mailings.....Betty Ann Miller (Chair), MJ Elliott, Betty Hutsler, & Kathy Bennett

Committees are requested to meet prior to next board meeting to make reports respectively.

### **Committee Reports:**

- **Scholarships** – No report
- **Finance** – No report
- **Public Relations** – No report
- **Nominating Committee** – No report
- **PR Committee** – No report
- **Outstanding Alumni** – No report
- **Fundraisers** – Barby reported that she has sold an additional 28 Musselmanopoly games. A check will be disbursed by the band boosters when final boxes have been sold.
- **Bylaws** – Sherry Smith reported that the committee has been meeting regularly and have made significant progress. Janelle Sperry has compiled the committee's recommendations which they will present upon completion. Meetings have taken up to 3 hours each time and more than 100 man-hours have gone into the work by the committee. The committee will issue the final draft of the proposed by-laws to the board by mid-January to allow discussion at the February board meeting.
- **Outstanding Alumni** – Betty reported she will be sending meeting invites to committee members this week.
- **Silent Auction** – Karen reported that the committee is continuing to work on securing donations for the Silent Auction.
- **Banquet Mailings** – No report. Matt suggested the committee consider wording for the mailing to encourage alumni to make additional contributions since we were unable to hold the banquet last year.

### **Unfinished Business**

None

### **New Business**

Barby Frankenberry suggested we provide the board members with member's email and telephone numbers. MJ will send a request to each board member and compile the list to be distributed.

Barby also thanked Terry Reed for updating our Facebook page.

Having no further business to discuss, the meeting was adjourned at 6:54 pm. Matt Wink announced the next Meeting will be February 1, 2021 via Zoom.

Respectfully submitted

MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, February 8, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink. Note: attendance was not documented.

**Meeting Minutes:** Minutes of the January meeting were previously distributed to all board members via email.

**Treasurer's Report:** No report was documented.

### **New Business**

### **On-going/Unfinished Business**

Broadcast of Virtual Banquet: Barby reported that she contacted Mr. Hornby and that he expressed strong interest in planning a broadcast of the virtual banquet. Terri Reed, Barby Frankenberry, Matt Wink, Adrian Elliott, & Cheryl Chapman were appointed to participate in a meeting with Mr. Hornby before the next meeting.

### **Committee Reports:**

- **Scholarships –**
- **Finance –**
- **Public Relations –**
- **Nominating Committee –**
- **Outstanding Alumni –**
- **Fundraisers –**
- **Bylaws –** Sherry Smith moved that the revised Bylaws be approved. Seconded by Barby Frankenberry. Motion carried.
- **Silent Auction –** Online silent auctions are being planned.
- **Banquet Mailings –**

### **New Business**

Having no further business to discuss, the meeting was adjourned. Matt Wink announced the next Meeting will be March 1, 2021 via Zoom.

Respectfully submitted,

MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, March 1, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
+Matt Wink	+Brad Wright	(Morgan Wright)	(Steve Campbell)
+Cheryl Chapman	(AD Elliott)	Sadie Blanchfield	+Joyce Kees

**Meeting Minutes:** No meeting minutes are available for the February 8 meeting.

**Treasurer's Report:**

**Total Available Balance:** \$13,048.75

Available funds consist of the following categories:

**General:** \$4,859.68

**Scholarship:** \$5,098.07

**Dues:** \$0.00

**Banquet:** \$0.00

**Sr. Meals:** \$0.00

**M.A.B. Scholarship:** \$2,204.00

**Pending Transactions:** One scholarship check (\$500.00) was returned due to the student having transferred. The check is reflected in the current scholarship fund balance, with a new check pending to be issued to the school where the student is currently enrolled.

**On-going/Unfinished Business**

Discussion for virtual pay options: We have a square account for in-person transactions. Brad will work with Terri to link to our account with virtual payment option on our website. It was noted that direct payments via the website may incur processing fees.

Terri reported on her meeting with Mike Hornby about broadcasting the virtual banquet. Barb made a motion to authorize expenditure of \$1000.00 in advance for advertising to secure the slot for TV10 broadcast if requested by Mr. Hornby. Seconded by Betty Hutsler. Motion carried.

**Committee Reports:**

- **Scholarships** – No report
- **Finance** – See treasurer's report above
- **Public Relations** –
- **Nominating Committee** – No report
- **Outstanding Alumni** – Betty reported we have not received any nominations to date. We can extend deadline to April 1. Betty also encouraged board members to solicit for nominations.
- **Fundraisers** – No report
- **Bylaws** – No report

- **Silent Auction** – Joyce Kees reported that we have raised \$2500 to date.
- **Banquet Mailings** – The committee will incorporate new information about the virtual banquet broadcast in the paper letter.

**New Business**

None

Having no further business to discuss, the meeting was adjourned at 7:05 pm. Matt Wink announced the next Meeting will be April 5, 2021 via Zoom.

Respectfully submitted,

MJ Elliott, Secretary



The Bunker Hill High School-Musselman High School Alumni Association met on Monday, April 12, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	(Mickey Joe Elliott)	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	(DiAnn Miller)
+Matt Wink	(Brad Wright)	+Morgan Wright	(Steve Campbell)
+Cheryl Chapman	(AD Elliott)	(Sadie Blanchfield)	+Joyce Kees

**Meeting Minutes:** Cheryl Chapman moved to accept the meeting minutes from March 1, 2021 and the motion was seconded by Betty Hutsler. Motion carried.

#### **Treasurer's Report:**

No report was available at the time of this meeting, however the following was read to the group from the March 1 meeting.

**Total Available Balance:** \$13,048.70

Available funds consist of the following categories:

**General:** \$4,859.68

**Scholarship:** \$5,895.07

**Dues:** \$0.00

**Banquet:** \$0.00

**Sr. Meals:** \$0.00

**M.A.B. Scholarship:** \$2,204.00

**Pending Transactions:** One scholarship donation was made online and two sets of dues were paid online prior to the April meeting and are not reflected in the above totals.

#### **On-going/Unfinished Business**

Discussion for virtual pay options: Online scholarship donations and alumni dues can now be paid online from within the website under the Donations/Dues link.

Terri reported that she has all photos for the 2021 scholarship recipients thanks to Ladeana Beddow at the high school for providing them for our use. She asked if we can set May 4 as the date for all advertisers to commit to our Alumni TV10 broadcast and the group agreed to this date.

#### **Committee Reports:**

- **Scholarships** – Morgan discussed that the scholarship committee met and announced that we will be able to fund all 17 scholarships this year from the applications received. Students will be notified this week.
- **Finance** – Not available at the time of this meeting. See treasurer's report above from March.
- **Public Relations** – Terri shared that online donations/dues were announced on our face book page and website and our broadcast info with the date and time of broadcast will be sent out to

the public this week. The PR group will be getting with scholarship students and OA winners to create video clips for the alumni broadcast. Joyce volunteered to reach out to a couple of more businesses for advertising on a first come basis.

- **Outstanding Alumni** – Betty reported that 3 winners have been selected and made a motion for an exemption in the notification process that is in our by laws due to our current COVID restrictions. Barby made a second to the motion and the motion carried.
- **Fundraisers/Silent Auction** – Joyce reported the group has made \$2500 from online auction items to date and will be having more to come. She also suggested adding the winning auction bid names to those who contribute to the scholarship fund.
- **Bylaws** – Sherry reported that no public comments were made about the amended by laws. Sherry made a motion for the board to adopt the by laws based off the amendments that were presented as well as put out for public comment in Feb. with no public comments heard. Barby made a second and the motion carried with additional comments that due to pandemic and not being able to meet in person if anyone has additional comments about the amended bylaws, it can be discussed next year in person.
- **Banquet Mailings** – The committee has drafted the letter and a few adjustments have been proposed and the letter will be edited and printed this week for mailing. Aprox. 157 will be sent out. Kathy agreed to getting stamps and helping along with Betty Ann and Sherry.
- **Most Improved Students/OA Awards** – These items are already in our budget and do not need voted on.
- **Advertisers for the Alumni Broadcast**- will be paying TV10 directly by the date of May 4.
- **Nominating Committee** – Barby announced the group is waiting on a reply from a member before they move forward. Barby made a motion that the new slate of officers will be voted on by the alumni executive committee with the understanding that they will be voted on again in person by the alumni body in 2022 due to pandemic gathering restrictions. Cheryl made a second to the motion and the motion carried.
- **Discussion** – If any money is needed to cover scholarships for this year, we will discuss moving it from the General Acct. in May because those payments do not go out until July/Aug.

#### **New Business**

None

Having no further business to discuss, the meeting was adjourned at 6:54 pm. Matt Wink announced the next Meeting will be May 3, 2021 via Zoom.

Respectfully submitted,

Terri Reed, PR filling in for MJ

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, May 3, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberg (Terri Reed)	+Betty Hutsler	+Betty Ann Miller	+Megan Schaffer
+Matt Wink	+Karen Sherman (Brad Wright)	+Sherry Smith	(DiAnn Miller)
+Cheryl Chapman	(AD Elliott)	+Morgan Wright (Sadie Blanchfield)	(Steve Campbell)
			+Joyce Kees

### **Meeting Minutes: Approved (Sherry & Cheryl)**

**Treasurer's Report:** Morgan Wright advised the board that Brad will send an update upon his return from NC.

### **Addendum:**

Per email received from Brad Wright on 05/08/2021:

The following represents the balance of all "accounts" as of today\*:

Available Balance: \$23,434.65

General: \$4,859.68

Scholarship: \$15,815.97\*\*

Dues: \$455

Mary Ann Brannon Scholarship: \$2,304.00

\*The totals above account for all Square deposits received as of today and all checks received as of today. (Checks in-hand will be deposited tomorrow or Monday, depending on when I get to the bank and when they are open this deposit is included in the above numbers and will not effect the totals).

\*\*Of note, there is still one \$500 scholarship check that will be withdrawn from last year's round (student transferred and money was sent back to the association) so the actual available scholarship is \$15,315.97.

I paid the post office renewal with my debit card (did not have the checkbook with me) and would like to confirm that a reimbursement is OK for the amount of \$64.00 (one year renewal). I know that is a budgeted item, but would like the "OK" from the President before I write myself a check. NOTE: Approval granted by Matt Wink via email dated 05/08/2021.

I will be working with Ron to have the final audit performed prior to the changing of the treasurer position. My accounting matches the bank's numbers so I am confident that the audit will balance as it has in year's past.

### **Committee Reports:**

- **Scholarships** – Morgan has received the names of the most improved senior boy and girl. We are awarding 18 scholarships this year in addition to the two Waldeck scholarships, for a total of 20 scholarships.
- **Finance** – No report

- **Public Relations** – Content is being collected for the broadcast and recording has been scheduled.
- **Nominating Committee** – Two positions will be vacated this year (Treasurer & First VP). Nominations presented by the committee are as follows: Treasurer: Ron Bennett, Second VP: Joyce Kees. MJ moved to accept the report of the Nominating Committee and approve by consensus. Seconded by Cheryl Chapman. Motion carried. The new officers will be duly installed at the June meeting.
- **Outstanding Alumni** – 2021 recipients were notified of their award on 4/24/2021. Nominators have also been notified. Betty will deliver the Apple Awards to the recipients when they are ready. The nomination essays have been edited and submitted to Terri for publication. Sherry Smith reminded the committee that last year's award winners were advised they would be included in this year's announcement and public postings.
- **Fundraisers** – Barby reported she sent \$500 to the band for Musselmanopoly. Consequently, we will be receiving additional funds from the band.
- **Bylaws** – No new report
- **Silent Auction** – Joyce reported that another online auction has been completed with an additional \$200 raised.
- **Banquet Mailings** – No report

#### **New Business**

None

Having no further business to discuss, the meeting was adjourned at 7:05 pm. Matt Wink announced the next Meeting will be Monday June 7, 2021 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, June 7, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
+Matt Wink	(Brad Wright)	+Morgan Wright	(Steve Campbell)
(Cheryl Chapman)	(AD Elliott)	(Sadie Blanchfield)	(Joyce Kees)

**Meeting Minutes: Minutes were approved as presented. Sissy**

**Treasurer's Report:**

The following was distributed to board members on 05/31/2021 via an email from Brad Wright:

As Of 05/31/2021

Total Available Balance: \$22,580.02

General: \$4,795.68

Scholarship: \$13,940.34

Dues: \$540.00

Mary Ann Brannon Scholarship: \$3,304.00

**The totals above include all Square deposits and checks received as of 05/31/2021.**

**The following deductions are pending, but have already been subtracted from the available balances:**

Scholarship Kimberlyn Beaton \$500.00 (Valley College--2020 recipient, transferred from Shepherd to HCC, then to Valley College)

Scholarship Jenna Sherman \$500.00 (Shepherd University)

Scholarship Isaac McCarthy \$500.00 (WVU)

General DiAnn Miller \$113.90 (Most Improved Sr. Reimbursement)

General Brad Wright \$64.00 (PO BOX Renewal Reimbursement)

Scholarship Abigail McCoy \$1,000 (Shepherd University Legacy and Kenneth Waldeck Scholarship)

Brad advised the board via email on 06/07/2021 that the bank statements and the spreadsheet have been handed over to Megan Schaffer and she is working on the audit. Upon completion of the audit, Brad will turn all records over to Ron.

Matt announced that new 2021/2022 officers will be installed at the August Meeting. Officers are as follows:

President: Matt Wink

1<sup>st</sup> VP: Adrian Elliott

2<sup>nd</sup> VP: Joyce Kees (to be installed)

Secretary: MJ Elliott

Treasurer: Ron Bennett (to be installed)

### **2021 Event Wrap Up and Discussion:**

Matt offered thanks to all who assisted with preparing and participating in the taping for the event. Terry announced that the YouTube link for the event has been posted on our webpage and that an article has been sent to the paper as well.

A question was raised regarding the possibility of holding a virtual event in addition to an in-person banquet in 2022. The board will consider this option as we begin to plan for the 2021-2022 year. It was also suggested that we review other schools' event recordings to glean ideas for future virtual events.

### **Committee Reports:**

- **Scholarships** – Morgan reported that this year we awarded 20 scholarships, 4 legacy, 12 general, 2 Mary Ann Brannon, and 2 Kenneth Waldeck scholarships.
- **Finance** – Ron requested that any committee that needs funds budgeted for their work to notify him accordingly.
- **Public Relations** – Terri reported that the website has been updated with the recorded event information and an article submitted to The Journal. She will also add a welcome to all 2021 graduates to the Alumni Association.
- **Nominating Committee** – No Report
- **Outstanding Alumni** – No Report
- **Fundraisers** – Karen shared that she has some ideas for the board to consider for next year. She will be investigating these options and report to the board at the next meeting.
- **Bylaws** – No report
- **Silent Auction** – No report
- **Banquet Mailings** – No report

### **New Business**

Matt opened the floor for any new business.

Ron suggested we consider purchasing Forever stamps for next year's mailing before the price increases August 29.

Having no further business to discuss, the meeting was adjourned at 6:35 pm Matt Wink announced the next Meeting will be Monday August 9. Tentatively the meeting will be held via Zoom. Matt will notify the board in advance if we are able to meet in person.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, August 9, 2021 in a virtual meeting via Zoom or by call in. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	(Karen Sherman)	+Sherry Smith	+DiAnn Miller
+Matt Wink	(Brad Wright)	(Morgan Wright)	(Steve Campbell)
+Cheryl Chapman	(AD Elliott)	(Sadie Blanchfield)	+Joyce Kees

### **Freshman/Sophomore Orientation**

Orientation will be held at the school August 18, 3-6 pm Joyce Kees, Barby Frankenberry, and Sherry Smith volunteered to staff the table. Diann Miller will provide yearbooks.

### **Treasurer's Report:**

Ron Bennett provided the following report:

As Of 08/09/2021

Total Available Balance: \$16, 411.18

General: \$4,618.18

Scholarship: \$7,930.93

Dues: \$558.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$3,304.00

The following graduates have not submitted the required information to receive their scholarships:  
Alexander Heath, Dakota Fiery, and Emily Hagan

Ron Bennett reviewed the proposed budget and asked that board members let him know if changes need to be made. Ron will update the proposed budget to reflect suggestions made by member in attendance. Terri will post the proposed budget on the website to assure transparency and the board will vote on the following proposed budget at the next meeting.

The board discussed options to send payments for scholarship including electronic payments and sending via priority vs. certified mail. Ron will investigate and report on additional options.

### **Committee Reports:**

- **Scholarships** – No Report
- **Finance** – No Report
- **Public Relations** – No Report
- **Nominating Committee** – No Report
- **Outstanding Alumni** – Betty Hutsler reported that all 2021 OA recipients have all received their award, with photos posted on the alumni website and Facebook page.
- **Fundraisers** – No Report
- **Bylaws** – No report
- **Silent Auction** – No report
- **Banquet Mailings** – No report

### **New Business**

Matt opened the floor for any new business.

Joyce Kees presented a request from Steve Campbell regarding the school's effort to raise money for a new apple mascot. We have been asked to help share/publicize the effort, i.e. via the website and Facebook page. Barbby moved the Alumni Association support the high school's effort to bring the mascot back. Seconded by Sherry Smith. Motion carried.

Joyce proposed that we consider offering Alumni apparel as a fundraiser. Matt advised we will discuss this idea at the next board meeting.

The following officers were duly installed by President Matt Wink: 2<sup>nd</sup> VP: Joyce Kees and Treasurer: Ron Bennett.

Having no further business to discuss, the meeting was adjourned at 7:05 pm. Matt Wink announced the next Meeting will be Monday, September 13, 2021 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary



The Bunker Hill High School-Musselman High School Alumni Association met on Monday, September 13, 2021 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:00 pm by 1<sup>st</sup> President Adrian Elliott with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
(Matt Wink)	(Brad Wright)	(Morgan Wright)	(Steve Campbell)
(Cheryl Chapman)	+AD Elliott	(Sadie Blanchfield)	(Joyce Kees)

### **Minutes from August Meeting**

Barby Frankenberry moved the August minutes be approved as presented. Kathy Bennett seconded the motion. Motion carried.

### **Freshman/Sophomore Orientation**

Orientation was held at the school August 18. Barby Frankenberry reported that attendance was great and that a number of families stopped at the table. Adrian Elliott affirmed that overall, Orientation Night went very well.

### **Treasurer's Report:**

Ron Bennett provided the following report:

As of 09/11/2021

Total Available Balance: \$14,431.88

General: \$4,598.13

Scholarship: \$6,955.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

All 2021 scholarships have been issued.

Ron previously sent the revised proposed budget to board members. Barby Frankenberry moved the budget be approved as presented. Diann Miller seconded the motion. Motion carried.

### **New Business**

A request from the school has been received asking the Alumni Association to provide a plaque to be placed at, or on the Bunker Hill High School Keystone which is displayed in the garden just outside the library. The Keystone was donated to the High School by the Hutzler Family. Kathy Bennett reported that the Hutzler family will absorb the cost of the plaque. Barby explained that John Fisher planted the garden and the school custodian set the keystone after it was presented. Kathy will provide a report at the next meeting and Adrian will advise school administrators of the plan.

Adrian Elliott opened the floor to personal and community announcements. He expressed appreciation for the Alumni Association, those who serve on the board and all the awesome alumni of BHS & MHS. Terri Reed announced that Connections Church will be hosting their Annual Plant Day on October 2. Events will include celebrating the 100<sup>th</sup> Anniversary of the plant opening and honoring community members who worked at the plant during its operation.

Having no further business to discuss, the meeting was adjourned at 6:28 pm. Adrian Elliott announced the next Meeting will be Monday, October 4, 2021 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, October 4, 2021 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:01 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	(Karen Sherman)	+Sherry Smith	(DiAnn Miller)
+Matt Wink	(Brad Wright)	(Morgan Wright)	(Steve Campbell)
+Cheryl Chapman	(AD Elliott)	(Sadie Blanchfield)	(Joyce Kees)

### **Minutes from August Meeting**

Cheryl Chapman moved the September minutes be approved as corrected. Seconded by Barby Frankenberry. Motion carried.

### **Treasurer's Report:**

Ron Bennett provided the following report:

As of 10/03/2021

Total Available Balance: \$14,431.88

General: \$4,598.13

Scholarship: \$6,955.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

Barby Frankenberry moved to place the treasurer's report on file. Seconded by Cheryl Chapman. Motion carried.

### **Old Business**

Kathy Bennett reported that the project to place a plaque on the BHHS Keystone. She will follow-up with the board office to advise them of the plan to place the plaque and determine if any special approval is needed.

### **New Business**

Terri Reed reported that Connections Church presented Holly Klepner with a copy of the original check from the Musselman Foundation for funds appropriated for the original Musselman High School. The check will be displayed in the high school, most likely in the archive room.

Matt asked Barb if there are digital records of the items in the archive room that can be uploaded to the Alumni website. A discussion followed regarding initiating efforts to digitize the archive room inventory. Member were asked to ponder how we can make this happen. We will discuss this further in November.

Betty suggested we request a date on the school calendar in case we can hold an in-person banquet. Cheryl Chapman will submit a request to the school for May 14, 2022. Ron & Kathy Bennett will contact Alvin Chrisman to pencil in the date for catering.

Terri reported she has a design in mind for alumni spirit apparel if the board would like to consider pursuing. She recommended a made-to-order option to avoid unnecessary costs to the board. She will prepare a proposal to present to the board in November.

Matt raised the possibility of entering a float in the South Berkeley Community Christmas parade. We will discuss the idea further at the next meeting. In the meantime, Betty Hutsler will contact Randy Trenary to request a position in the parade for the Alumni Association.

Matt will prepare and announce the 2021-2022 committee appointments at the next meeting.

Having no further business to discuss, the meeting was adjourned at 6:51 pm. Matt Wink announced the next Meeting will be Monday, November 8, 2021 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, November 1, 2021 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	(Mickey Joe Elliott)	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Karen Sherman	+Sherry Smith	+DiAnn Miller
+Matt Wink	(AD Elliott)	+Morgan Wright+	(Steve Campbell)
(Cheryl Chapman)	(Sadie Blanchfield)	+Joyce Kees	(Brad Wright)

### **Minutes from August Meeting**

Barby Frankenberry moved the October minutes be approved as corrected. Seconded by Sherry Smith. Motion carried.

### **Treasurer's Report:**

Ron Bennett reported there was no change in the Treasurer's report from the previous month.

As of 10/03/2021

Total Available Balance: \$14,431.88

General: \$4,598.13

Scholarship: \$6,955.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

The report will be placed on file for auditing purposes.

### **Old Business**

Keystone: Kathy Bennett reported that the effort to place a plaque on the BHHS Keystone at the entrance to the library are underway. Various members of the board offered suggestions including mounting options for the plaque and including a photo if feasible. The Hutzler family will take the suggestions and concerns under advisement as they finalize their plans. No action is necessary by the board.

Archive Room: The board discussed digitizing materials in the archive room. It was reported that all yearbooks have been digitized. LeDeana Frye Beddow will further research digitization of other items, including scanning issues of the Cider Press. DiAnn Miller raised concern that the lights are being left on in the Archive Room during evening events at the school and questioned if the lighting can cause damage to items such as the informs, etc. It was suggested that different light fixtures may pose less risk as well as climate control for the room.

Ledeana has indicated she would like to work with Barby Frankenberry to get an idea of what may not belong in the Archive Room. Barby will discuss the issue of lighting and climate control with LeDeana when they meet.

Banquet: The 2022 Alumni Banquet is set for May 14 and is on the school calendar. Terri Reed will post a Save-The-Date to the Alumni website.

Ron Bennett previously provided board members with the quote from Pownell's for catering the banquet. He noted that the prices quoted are good until Jan. 1 and will be honored as long as we commit by that date. Additionally, we can cancel up until 3 weeks before the banquet with no penalty. The prices DO NOT include gratuity which is 30% and there will be no sales tax as we have tax exempt status. The actual price for each menu options are as follows: One meat \$19.50, Two meats \$22.10, and Three meats: \$23.40

Sherry Smith suggested we contact Bonnie Butler about using Heritage Hall for the banquet as her pricing for two meats is considerably less than Pownall's. Joyce Kees will follow-up with Bonnie regarding pricing and hall rental fees for the banquet.

Matt Wink suggested we also reach out to Tobin's in Darkesville as JT's is a huge supporter of all things Musselman and offers catering services. Joyce Kees will contact Tobin's regarding pricing.

**Addendum:** Matt Wink communicated the following to board members via email on November 2, 2021: In speaking with Joyce last night and this morning, I have made the executive decision to go ahead and pencil in the May 14th date for the Heritage Hall. There is no charge for the building only the food and labor. In addition, there will be no charge for cancellation even though we would want to do it with time to spare the business. Bonnie stated that weekend in May is the last available. So, we at least have a backup plan for location if the high school falls through. Additionally, Joyce Kees communicated that there will be no charge for Heritage Hall. The price is 16.50 & 20% gratuity. The venue will be set up with covered chairs, red or green bows, real napkins, etc.

Alumni Wear: Terri gave a report on the alumni wear. She reported she does not have specific pricing at this time as it changes daily. She also reported she can set up a store front on the business website and suggested offering a white and green shirt with \$4-\$5 from sales to be donated back to the Alumni Association. Purchases will be delivered after full payment has been made.

Parade: The board discussed the upcoming South Berkeley parade and the feasibility of entering a float or car(s) to feature the 2020 & 2021 Outstanding Alumni recipients. Terri reported she has access to magnetized signs displaying the recipients' names but also suggested a banner would be more cost effective, especially if all recipients are in the same vehicle. Barby Frankenberry moved we purchase banners for the OA cars in the parade. Seconded by DiAnn Miller. The motion was amended to print two identical banners for each side of two cars if needed. Motion carried. Sherry Smith will check with the OAs to confirm they are available to ride in the parade and communicate with Terri regarding the names to be printed on the banners.

### **New Business**

Matt Wink provided board members with the 2021-2022 committee appointments.

Matt announced that Mrs. Kleppner will be leaving MHS to accept a position at the board office. It was moved and seconded that a plaque be prepared and presented to Mrs. Kleppner for her years of service and dedication to MHS with the cost not to exceed \$100. Terri Reed was given permission to design and create the plaque. Matt will notify board members of the date when Mrs. Kleppner will be recognized by the School Board.

Matt also announced that 2022-2023 will mark the 25<sup>th</sup> year in the current MHS building. He proposed the Alumni Association consider recognizing staff members who have served at the school for 25 years since it was built, including Holly Kleppner. No action was taken.

Sherry Smith recommended the Alumni Association consider a perpetual plaque on which the names of Outstanding Alumni are added each year. No action was taken.

Having no further business to discuss, the meeting was adjourned by Matt Wink. He announced the next Meeting will be Monday, December 6, 2021 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, December 6 2021 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	(Karen Sherman)	+Sherry Smith	+DiAnn Miller
+Matt Wink	(AD Elliott)	+Morgan Wright	(Steve Campbell)
+Cheryl Chapman	+Sadie Blanchfield	(Joyce Kees)	(Brad Wright)

### **Minutes from August Meeting**

Barby Frankenberry moved the November minutes be approved as corrected. Seconded by Terri Reed. Motion carried.

### **Treasurer's Report:**

Ron Bennett reported there was no change in the Treasurer's report from the previous month.

As of 12/3/2021

Total Available Balance: \$14,431.88

General: \$4,598.13

Scholarship: \$6,955.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

The report will be placed on file for auditing purposes.

### **Old Business**

Archive Room: No report at this time.

Banquet: Barby reported that at this time events cannot be held inside the school. Per the addendum in the November minutes, Matt proposed the 2022 Alumni Banquet be held at Heritage Hall. There will not be a charge for the building and no charge for cancellation. The price is \$16.50 per person plus 20% gratuity. Setup, decorating, and clean-up will be handled by Heritage Hall. Barby Frankenberry moved to commit with Heritage Hall. Terri Reed seconded. Motion carried.

Matt will contact Bonnie to confirm the date with Heritage Hall and Ronnie Bennett will contact Pownalls to cancel. Cheryl Chapman will remove our entry from the school calendar.

Terri reported that several people have responded to the Save-The-Date post on the website. She recommended sending the payment link to respondents to encourage them to pay their dues at this time so they will receive the mailing for the 2022 banquet.



Matt suggested offering an incentive for alumni paying online. He asked board member to ponder this to discuss during the next meeting.

Matt reported that he presented the plaque to Holly Kleppner. Terri has posted photo of the plaque on the website.

Alumni Wear: Terri reported that we have received three orders to date. Due to rising costs, green and white will continue to be the colors offered for Alumni Wear.

Matt reviewed the 2021-2022 Committee appointments. Sadie Blanchfield and Joyce Kees will be listed as committee members; however, all board members will be asked to assist. Betty Hutsler will look for the list of businesses in previous years records.

**New Business – No new business**

The meeting ended when connection was lost due to a local power outage.  
The next Meeting will be Monday, January 3, 2022 via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

SThe Bunker Hill High School-Musselman High School Alumni Association met on Monday, January 3, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:00 pm by Secretary MJ Elliott with the following Board Members present:

Attendance Key: +=Present ( )=Absent

(Kathy Bennett)	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	(Betty Ann Miller)	(Megan Schaffer)
+Terri Reed	(Karen Sherman)	+Sherry Smith	(DiAnn Miller)
(Matt Wink)	(AD Elliott)	+Morgan Wright	(Steve Campbell)
(Cheryl Chapman)	(Sadie Blanchfield)	(Joyce Kees)	(Brad Wright)

### **Minutes from December Meeting**

No additions or corrections were recommended. Barby Frankenberry moved the December minutes be approved as presented. Seconded by Terri Reed. Motion carried.

### **Treasurer's Report:**

Ron Bennett reported there was no change in the Treasurer's report from the previous month.

As of 01/3/2022

Total Available Balance: \$14,431.88

General: \$4,598.13

Scholarship: \$6,955.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

The report will be placed on file for auditing purposes.

### **Old Business**

Archive Room: No new report at this time.

Alumni Sportswear Report: Terri reported we have received five orders to date Alumni Spirit Sportswear. A check for \$25.00 has been mailed to the Alumni Association.

Banquet:

Ron Bennett reported that he notified Pownall's to cancel the catering date with them.

Terri Reed reported that Betty Hutsler will be sending her the information to post on the website and include on the banquet invitation.

### **New Business – No new business**

There being no further business or reports, MJ closed the meeting at 6:35pm.

The next meeting will be Monday, February 7, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, February 7, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:03 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Sherry Smith	(DiAnn Miller)	(Steve Campbell)
+Matt Wink	(AD Elliott)	+Morgan Wright	(Brad Wright)
(Cheryl Chapman)	+Sadie Blanchfield	+Joyce Kees	

Matt Wink reported that Karen Sherman submitted her resignation from the board which he has accepted.

### **Minutes from January Meeting**

No additions or corrections were recommended. Terri Reed moved the January minutes be approved as presented. Seconded by Betty Hutsler. Motion carried.

### **Treasurer's Report:**

As of 01/3/2022

Total Available Balance: \$14,252.88

General: \$4,393.13

Scholarship: \$6,980.93

Dues: \$573.82

Meals: \$0.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$2,304.00

The report will be placed on file for auditing purposes.

### **Old Business**

Alumni Sportswear:

Terri Reed reported that we have not received any new orders.

Banquet:

Kathy Bennett will check her records for a list of contributors to previous auctions.

The draft invitation was distributed to board members for comments. Terri will finalize the invitation and send it to Betty Hutsler who will print the letters and schedule a day to prepare them for mailing.

Betty Hutsler reported that she has merged the 2018 database that is used for mailings with last year's information. Ron Bennett reported he has started preparing the data for 2022 banquet.

Joyce Kees will request menu options from Bonnie. When a decision regarding the final menu is made, Terri Reed will publish it on the website.

Kathy Bennett will provide Matt Wink with a copy of the letter we provide to contributors for the silent auction. Matt will review and approve the letter then email the document to board members to print. Additionally, Terri Reed will post a request on the website and SB Community page for items to be donated for the auction.

Matt will follow-up with DiAnn about engaging the MHS Jazz Band to provide entertainment from 4:15-5:00pm.

**Committee Reports:**

Nominations: No report.

Outstanding Alumni: Betty Hutsler reported we have received only one nomination to date. Nominations must be received by April 1.

Banquet: See above

By-Laws: No report

Scholarship: No report

**New Business – No new business**

There being no further business or reports, Matt Wink closed the meeting at 6:53pm.

The next meeting will be Monday, March 7, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, March 7, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:00 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Sherry Smith	(DiAnn Miller)	(Steve Campbell)
+Matt Wink	(AD Elliott)	+Morgan Wright	(Brad Wright)
+Cheryl Chapman	+Sadie Blanchfield	+Joyce Kees	

### **Minutes from February Meeting**

No additions or corrections were recommended. Joyce moved the February minutes be approved as presented. Seconded by Cheryl Chapman. Motion carried.

### **Treasurer's Report:**

As of 03/05/2022

Total Available Balance: \$16,902.18

General: \$5,452.25

Scholarship: \$8,565.93

Dues: \$140.00

Meals: \$242.00

Senior Meals: \$198.00

Mary Ann Brannon Scholarship: \$2,304.00

The report will be placed on file for auditing purposes.

### **Old Business**

No new report.

Banquet:

The banquet date has been changed to Friday, May 13, 2022. Cheryl Chapman will update the school calendar to reflect this change.

Matt reported that MJ secured & presented a quote for liability insurance for the banquet.

Joyce Kees reported that an original painting of The Silver Farm in Back Creek Valley was donated by Paul Berryhill. The painting was auctioned on the SB Community FB page and \$500.00 was raised.

Betty Hutsler reported that approximately 130 banquet letters have been mailed or hand delivered.

A list of items donated to date was presented. Board members will continue to solicit local businesses for contributions. Additionally, Ron Bennett will provide to Joyce Kees a list of alumni who have indicated a willingness to donate items for the silent auction.

All were reminded that any items to be printed must be forwarded to Betty Hutsler no later than April 29<sup>th</sup>.

**Committee Reports:**

Nominations: Barby Frankenberry reported the following individuals have agreed to serve as officers: Betty Hutsler-President, Joyce Kees-First Vice President, Sherry Smith-Second Vice President, and Cheryl Chapman-Secretary. Terri Reed will post the slate of officers on the website and Facebook pages. The slate of nominees will be presented and voted on at the Alumni Association.

Outstanding Alumni: Betty Hutsler reported we have received one nomination online with two additional nominations being submitted via mail. Nominations must be postmarked by April 1. Terri will contact The Journal about publishing a reminder.

Banquet: See above

By-Laws: No report

Scholarship: Morgan Brannon reported that 33 scholarship applications have been submitted.

**New Business – No new business**

There being no further business or reports, Matt Wink closed the meeting at 7:00 pm.  
The next meeting will be Monday, April 4, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, April 4, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:03 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Sherry Smith	(DiAnn Miller)	(Steve Campbell)
+Matt Wink	(AD Elliott)	+Morgan Wright	(Brad Wright)
+Cheryl Chapman	+Sadie Blanchfield	+Joyce Kees	

### **Minutes from February Meeting**

No additions or corrections were recommended. Betty Hutsler moved the March minutes be approved as presented. Seconded by Terri Reed. Motion carried.

### **Treasurer's Report:**

As of 04/02/2022

Total Available Balance: \$20,863.73

General: \$5,451.80

Scholarship: \$11,594.93

Dues: \$335.00

Meals: \$682.00

Senior Meals: \$396.00

Mary Ann Brannon Scholarship: \$2,404.00

Additional Annotations:

67 Alumni have paid their dues.

31 Banquet Reservations have been paid.

18 Senior Meals paid have been paid.

Moved by Cheryl Chapman and Seconded by Joyce Kees to accept the report and place it on file for auditing purposes. Motion carried.

### **Old Business**

No old business.

Banquet:

Banquet update(s):

Matt read the selected menu for the banquet. Terri will publish the menu on the website.

Joyce confirmed we can get in the evening before the banquet to set up the auction, door prizes, and gift bags.

Volunteers are asked to arrive at 5:30 pm on 05/12/2022.

All items that need to be included in the banquet program need to be to Terri Reed by April 18 to ensure Betty Hutsler has adequate time to arrange for printing.

Cheryl Chapman will solicit seniors to lead the pledge and sing/lead The National Anthem.

**Committee Reports:**

Nominations: Matt confirmed that nominations for the At-Large Committee Members will be presented at the banquet.

Outstanding Alumni: Betty Hutsler reported that six nominations have been received and the essays sent to the OA Committee members for review and voting. Betty will collect the rankings and tabulate the results. MJ will edit the winning essays for printing. Betty will follow-up with Terri Reed regarding photos of the winners.

Banquet: See above

By-Laws: No report

Scholarship: The committee is working on reviewing the 33 applications that have been submitted. Matt reported that the Community Awards ceremony is scheduled for May 17. Members of the board are asked to let Matt know if they are interested in attending to announce the recipients of Alumni Scholarships.

**New Business**

Ron Bennett suggested the school sports booster organizations be contacted to see if they are willing to help support funding for the Waldeck Scholarship. The board will discuss this further next month.

There being no further business or reports, Matt Wink closed the meeting at 7:04 pm. The next meeting will be Monday, May 2, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary



The Bunker Hill High School-Musselman High School Alumni Association met on Monday, May 2, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:03 pm by President Matt Wink with the following Board Members present:

Attendance Key: +=Present ( )=Absent

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	(Mary Marshall)
+Barby Frankenberry	(Betty Hutsler)	+Betty Ann Miller	(Megan Schaffer)
+Terri Reed	+Sherry Smith	(DiAnn Miller)	(Steve Campbell)
+Matt Wink	(AD Elliott)	+Morgan Wright	+Brad Wright
(Cheryl Chapman)	+Sadie Blanchfield	+Joyce Kees	+Renee Carroll

### **Minutes from February Meeting**

No additions or corrections were recommended. Joyce Kees moved the April minutes be approved as presented. Seconded by Kathy Bennett. Motion carried.

### **Treasurer's Report:**

As of 05/02/2022

Total Available Balance: \$27,284.38

General: \$5,273.45

Scholarship: \$15,319.93

Dues: \$615.00

Meals: \$1,936.00

Senior Meals: \$736.00

Mary Ann Brannon Scholarship: \$3,404.00

Additional Annotations:

123 Alumni have paid their dues.

88 Banquet Reservations have been paid.

33 Senior Meals paid have been paid.

9 unpaid Banquet Reservations

Moved by Sherry Smith and Seconded by Sadie Blanchfield to accept the report and place it on file for auditing purposes. Motion carried.

### **Old Business**

No old business.

### **Banquet update(s):**

Joyce Kees advised that Heritage Hall will be opened at 5:30 Thursday evening to setup for the banquet.

Joyce also reported that she has reached out to the Show Choir director and was advised they will be happy to perform during dinner. Ronnie Bennett confirmed payment has been made for the insurance policy and MJ Elliott reported masks will be available for attendees. Items for the Silent Auction are still being accepted.

### **Committee Reports:**

Nominations: No report.

Outstanding Alumni: No report.

Banquet: See above.

By-Laws: No report.

Scholarship: Morgan Wright reported that 33 scholarships will be awarded this year!

**New Business:**

Matt Wink will contact Steve Campbell to advise him the board would like to discuss approaching the school sports booster organizations to see if they are willing to help support funding for the Waldeck Scholarship. The board will discuss the suggestion at the next meeting.

There being no further business or reports, Matt Wink closed the meeting at 7:10 pm. The next meeting will be Monday, June 6, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association convened for the Annual Meeting on Friday, May 13, 2022 at 6:30pm at Heritage Hall in Bunker Hill.

President Matt Wink welcomed to all in attendance to the evening events.

Entertainment was provided by members of Musselman High School's show choir "Kalaidescope" and the Chamber Choir. The group performed under the direction of Mr. James Miller.

Mrs. Alicia Riggleman, Principal of Musselman High School gave opening remarks followed by the National Anthem which was performed by graduating senior Alaina Scott. Graduating seniors Noah Wink and Hannah Reed led the association in the pledge to the American flag.

The Class of 2022 was introduced, the invocation given by Brad Wright, after which attendees enjoyed a delicious meal served by staff of The Heritage Hall.

Following the meal, President Matt Wink called the Annual Meeting to order at 7:50pm.

Betty Hutsler recognized the 2020 and 2021 Outstanding Alumni Award winners. Betty and Kathy Bennett then introduced and presented awards to the 2022 inductees, Clifton "Kip" Rutherford, Matthew Howard, and Jan Frankenberry Chancey.

Matt Wink read the treasurer's report prepared by Treasurer, Ron Bennett:

Available Balance as of May 12, 2022:	\$29,034.60
General Fund:	5,270.67
Scholarship:	16,348.93
Dues:	745.00
Meals:	2,442.00
Senior Meals:	824.00
Mary Ann Brannon Scholarship:	3,404.00

Barby Frankenberry and Sherry Smith presented the slate of officers for the upcoming year. Nominees included Betty Hutsler-President; Joyce Kees-First Vice President; Sherry Smith-Second Vice President; and Cheryl Chapman-Recording Secretary. Jerry Horner moved that the officers be elected by consensus. Tony Elliott seconded the motion and the motion carried.

Morgan Brannon and Sherry Smith presented \$500.00 scholarships to 34 deserving graduating seniors. Matt Wink announced that two additional scholarships funded by the Alumni Association, the Waldeck Scholarship, will be presented at the school next week. He also announced that the Alumni Association funds awards presented to the Most Improved Seniors, both of which will also be presented by the school next week.

Contributions for the 50/50 drawing for the evening totaled \$332.00. Dr. Kenny Banks, winner of the drawing, graciously donated his winnings back to the scholarship fund.

After the Roll Call of Classes was read by Terri Reed and Joyce Kees, Alumni Cheerleaders were invited to come forward to lead the gathering in singing the Fight Song.

Winning bidders in the silent auction were announced to end the evening.

Respectfully submitted,  
MJ Elliott, Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, June 6, 2022 in a virtual meeting via Zoom. The virtual meeting was called to order at 6:01 pm by President Matt Wink who turned the meeting over to Betty Hutsler, incoming President.

Betty introduced the officers attendees.

The following individuals were present:

+Kathy Bennett	+Ron Bennett	+Mickey Joe Elliott	+Juanita Sperry	+Jim Kees
+Barby Frankenberry	+Betty Hutsler	+Betty Ann Miller	(Megan Schaffer)	+Taylor Allen
+Terri Reed	+Sherry Smith	(DiAnn Miller)	+Steve Campbell	+Sue McGowan
+Matt Wink	(AD Elliott)	*Morgan Wright	+Brad Wright	
+Cheryl Chapman	+Sadie Blanchfield	+Joyce Kees	(Renee Carroll)	

**Attendance Key: +=Present ( )=Absent**

### **Minutes from the May Meeting & the Annual Alumni Meeting**

No additions or corrections were recommended. The minutes will be placed on file.

### **Treasurer's Report:**

As of 06/05/2022

Total Available Balance: \$22,463.43

General: \$4,822.43

Scholarship: \$13,329.93

Dues: \$765.00

Meals: \$142.00

Senior Meals: \$0.00

Mary Ann Brannon Scholarship: \$3,404.00

### **Additional Annotations:**

Show choir donation: \$150.00

Heritage Hall: \$3,960.00

50/50: \$332.00

Silent Auction: \$1,511.67

Donations, Meals, & Dues at door: \$ 975.95

Most Improved Awards: \$109.90

Banquet Insurance: \$140.00

10 scholarships: \$5,000.00

Mailing costs: \$30.89

The report will be placed on file for auditing purposes.

### **Old Business**

Betty reported that the current Constitution and Bylaws have not yet been uploaded to the Website or Facebook. The documents will be provided to Terri Reed to be uploaded.

A discussion regarding funding for the Waldeck Awards/Scholarships commenced. Steve Campbell advised that the school will continue to present the Waldeck Award and suggested the Alumni Association consider continuing to fund the scholarships. Joyce Kees moved that we continue funding and presenting the Waldeck Scholarship. Barby Frankenberry seconded the motion. After further discussion, it was decided to table to motion until after the Scholarship Committee meets to discuss funding and criteria. Betty asked Ron Bennett to participate in the discussion with the Scholarship Committee.

#### **Report on the 2022 Banquet**

General feedback regarding the banquet has been very positive.

Terri reported that she has submitted articles to the local papers and posted photos online.

Matt moved that we secure the Heritage Hall for next year's banquet. The motion was seconded by Terri Reed. Motion carried. Betty Hutsler will finalize the arrangements with Heritage Hall.

Kathy Bennett reported that some funds were turned in at the banquet for several Musselmanopoly Games and that she has turned the funds over to Mr. Knepper.

#### **New Business**

Status of new Members at Large: Betty Hutsler advised those who have expressed an interest in participating in as Member's at Large will not have voting privileges until approved at the Annual Alumni Meeting next year. Sherry Smith reminded everyone that Members at Large and members of the executive board must be Alumni Members in Good Standing with dues paid for the current year. Attendance requirements were also reviewed.

#### **Committee Assignments:**

Betty announced that last year's committee chairs continue in their roles. She has asked Kathy Bennett to take chairmanship of the Outstanding Alumni and that all Committee Chairs solicit members for their respective committees.

#### **Committee Reports**

Nominations: No report.

Outstanding Alumni: No report.

Banquet: See above.

By-Laws: No report.

Scholarship: No report.

#### **New Business:**

None

There being no further business or reports, Betty Hutsler closed the meeting at 7:15 pm. The next meeting will be Monday, September 12, 2022 at 6:00 pm via Zoom.

Respectfully submitted,  
MJ Elliott, Outgoing Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, September 12, 2022 in the MHS library. The meeting was called to order at 6:01 by President Betty Hutsler with the following board members present:

✓Kathy & Ron Bennett	✓Sherry Smith	✓Mickey Jo Elliott
✓Barby Frankenberry	✓DiAnn Miller	✓Megan Shaffer
✓Terri Reed	✓Kali Miller	✓Taylor Allen
✓Matt Wink	✓Sue McGown	✓Matt Howard
✓Cheryl Chapman	✓Juanita Sperry	✓Milly Shepherd
✓Betty Ann Miller	✓Morgan Wright	<del>XXXXXXXXXXXX</del>

Minutes from August Meeting were approved as presented by Barby Frankenberry and Seconded by Terri Reed. Motion carried.

**Treasures report:** attached. Moved by Barby Frankenberry and seconded by Mickey Jo Elliott. The annual financial audit report is also attached, and motion moved by Kathy Bennett and seconded by Sherry Smith to approve. Motion carried.

**Old Business:**

Ron Bennett requested that everyone review the budget that was sent out via email and if you feel there's any revisions, corrections, please get in touch with him.

Banquet is set in firm for May 13, 2023 with the whole facility ours that evening and no charge to the association for the rental. We are also going to be having 4 serving lines with opening doors at 5pm and meals around 6. Sherry Smith suggested that we give Bonnie Butler a formal appreciation gift/plaque for allowing us to use her facility without any charge for the past year and now this upcoming banquet. Sherry put that into a motion, with Terri seconding and motion carried. Terri stated she would look into something for her.

Betty Hutsler referred to her handout for the committees and reworked some of them, so that new people could get trained and acclimated with the committees. Some people were on a lot of them so some of those people were removed from a committee.

Morgan Wright spoke briefly about what we need to do with the Waldeck Scholarship and after some brief discussion, we left it standing until next month. Morgan stated that if anyone had any ideas, suggestions please email those to her or her committee members and they will look at them and address it next month.

Betty Hutsler stated that since we don't have a real "home" that Barby chair a new committee in regard to our history/archives to keep up and collect them and find us a new true home. Some of our mintues/records have been lost throughout the years. Mickey Jo asked are we asking to keep these records in the archive room here at the high school???

Kathy Bennett made a motion to create a new committee capturing the history, records, and archives of the association and that Barby Frankenberry chair the committee for the first year with members of

that committee being Sherry Smith, Micky Jo Elliott and Cheryl Chapman. Motion was seconded by Morgan Wright, motion carried.

**New Business:**

Betty stated that we dropped the ball at the annual banquet. Historically we've always approved constitution by-laws revisions, amendments at the general membership meeting. The old by-laws doesn't say the annual general membership that's but historically that's how it's been handled by the old by-laws. Our new by-laws revisions does state that it must be approved at the next annual membership banquet and that did not happen this past banquet. So were out of compliance with that and not having it taken care of then, so there are a few officers that are not eligible to serve on the board of directors. The other thing is under the old there is no process for members at large to come on the board, under the new constitution it does specify that they do need to be approved to have voting rights. I know that at the banquet we had five or six people express interest in that and some of them thankfully are here tonight. If we go by the new constitution, then are we going to say to them come for a whole year but sorry you can't vote on anything? So my solution that I would like to propose is and you can do whatever you think but I would like to send it back to the by-laws committee and we put it on the agenda for the general membership in May at the banquet. We've done all the other steps but if we make any other revisions we have to go through those steps again. The last revision on file was May 12, 2018 then that one was amended by the board of directors on May 4, 2020 then it was amended by vote of the board of directors on Feb 8, 2021 and that's were it stopped. That 2021 was our COVID year and we had a virtual banquet. We all agreed that it is our constitution but yet don't feel that we should punish the new people due to the oversight of the board. Matt suggested that we give everybody grace and go with the president and the board members in the way we should go and let the current members in the places they are and to allow the members at large voting rights and let's move forward in the best interest of our organization and clean it up in May. Matt made it into a motion, it was seconded by Terri, motion carried.

Sherry Smith stated that our by-laws are on line for the new people and if there's anything out there that you would like the committee to take a look at please let her or one of them know.

Report from freshmen orientation, Ron Bennett, Renee Carroll, Matt Howard and myself maned our table most of the evening. Dianne shared past yearbooks that were displayed. Matt believed we had a pretty good turnout; the door prize was a big thing and a good lure. We had someone donate an all-season athletic student pass and then Steve Campbell also donated one, so the door prizes were drawn, and those boys were given their passes the first week of school by their Principal Mr. DeHaven.

Betty had a special request from the soccer boosters to come and make a tunnel for their senior nights to run through. They are looking for a group to come and do this. Come show up in green and do the tunnel, after some discussion we decided to just put something on our website that it's up coming and whoever would like to come and do that. Matt wondered why they weren't reaching out to the South Berkeley Youth League because they are the ones coming up in the league and have vested interest in the program or their alumni or the band, or student leadership and put the flyers/info out into the building. Matt brought up the fact that the field is very torn up with ruts and don't want any injuries to anybody. Barby brought up the fact that if we do this for one then were going to have to do it for other

sports/events. So we decided to go back to them and ask them to ask maybe the band, student counsel or the youth league.

Dianne has a request that's not on the agenda from Ladeana Beddow and the library. She is asking for a monetary donation of \$150 for a trivia question that she is running to get the student body more interested in the archive room and all that it has on our history. She would purchase 30 \$5 gift cards because she would like to do this contest for 30 weeks. We agreed that we all loved the idea of it, however, in our by-laws it states that we can't give out monetary donations. Again, if we do this then it opens up a can of worms for other groups as well and I think that's why it's in our by-laws. Betty asked Kathy about approaching Sheetz and donated them to her? DiAnn brought up the point that most business when they give those free tokens like that it's for something small like an ice cream cone and not a blizzard. We decided that among ourselves we would collect it ourselves personally. Terri is willing to post something on our page if we can't get it collected here from us personally tonight. Barby stated that the class of 1967 would do the donation to her.

Public Relations: Terri stated that things are posted on line and given Steve the images for the fb program

Finance: none need to start to work on scholarship money, Matt wondered if we can put a thermometer on our site to show how it's going.

Scholarship:

Outstanding Alumni: none

Matt asked about officers, and after some discussion there is a slim chance that we would have four officers coming off at the same time. After some discussion Matt found out he needs 2 people to ask to go on to the board. ?

With no further business, meeting was adjourned with motion made by Terri Reed, seconded by Kathy Bennett, motion carried.

Next meeting will be October 3<sup>rd</sup> in the library.

Respectfully submitted,

Cheryl Chapman  
Secretary



The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on Monday, November 7, 2022 by President Betty Hutsler. The following members were present:

Sherry Smith  
Sue McGown  
Juanity Sperry  
Kathy Bennett  
Ron Bennett  
Micky Joe Elliott

Milly Shepherd  
Morgan Wright  
Barby Frankenberg  
Terri Reed  
Betty Ann Miller  
Cheryl Chapman

The minutes from October Meeting were placed on file by President Betty Hutsler as well as the attached Treasures report which was present by Ron Bennett.

### **Old Business:**

Betty is meeting with Bonnie tomorrow to get the menu selections and so that we can decide on the menu and cost at our December meeting so that will be taken care of. Plan B is a backup plan in case we need it, it makes me a little nervous since Covid to make sure we have one. We are on the calendar here at school as well as South Berkeley Fire Hall as an alternate venue. It's just an insurance policy. Registration mailing, I think we do in late January/February??? Anyone remember exactly when? Looking at the treasure reports the first deposit on the dinner was late February so we must have mailed then early February sometime. So, does February 1<sup>st</sup> sound acceptable to everyone? Consensus was yes as a group to get the mailings out by February 1<sup>st</sup>.

I am working on a revised donation letter thanks to Kathy Bennett and her work ahead of me. I'm going to have Joyce Kees and Ron Bennett look at it as well so that we have it ready to go at our December meeting.

Morgan stated that we want to continue to support the by opening it up to the alumni and community and to see how it goes for a year. We defiantly don't want it to go away we want to continue to honor Mr. Waldeck and what he stood for. We are not in favor to put a cap on it and see what we get, it doesn't have to be a \$500 scholarship just depends on what we receive designated towards it. We still want to recognize a boy and girl senior with a plaque for their accomplishments but that the alumni board not financial fund it with our funds. Ron stated that maybe even the athletic boosters would even give towards this to get it going, some people now don't even know who Mr. Waldeck was. Motion was made by the scholarship committee that we continue to recognize the Waldeck scholarship recipients with a plaque and to open it up financially from the general membership to donate specifically for that scholarship and see what happens monetary for it this first year and for it to be a separate line item in the budget. It was moved to accept the committee's recommendation and approved by all members present.

Ron stated that he still needs assistance with the database. Morgan will check with her resources at work and Barby is going to check with LaDenna to see if she might be able to help as well. Terri also suggested Brad Wright as well might be able to assist us to figure it out.

**New Business:**

No items at this time

**Committee Reports:**

Public Relations: Terri is putting up the winners from the trivia questions from the school each week. She is also working on the thermometer and going to present with some preliminary artwork for you to decide next month so that we can get it on the site.

History: Barby stated that all the slides are on the external hard drives, it's a lockable external harddrive safe and one is already in there. The VHS, CD's slide shows are all done and he's starting on the Cider Press, which will take a lot longer to do.

Scholarships: Betty noticed on the facebook page that ours is not listed on there, but then a week later it was there but it stated it was closed. I will talk to guidance and double check on this for the association. Morgan also stated she would reach out to Jackie Ellwanger as well.

Outstanding Alumni: Kathy will be meeting soon with her committee to go over the guidelines and get rolling. Sherry Smith asked if she knew the deadline for nominations, Kathy stated it was April 1<sup>st</sup>.

By-laws: Sherry will be meeting with her committee soon to see if there is anything they need to address, because that takes time due to making sure it gets published well in advance before the annual meeting.

Nominations: Matt not here but is checking into exactly what positions are up and will hopefully have something next month for us. Betty Hutsler suggested to Sherry Smith to check on the by-laws to help figure out what officers are due according to them.

Next meeting will be held December 5, 2002 here at the MHS library.

Respectfully Submitted,

Cheryl Chapman  
Recording Secretary

The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on December 5, 2022 at the MHS Library. The following members were present:

Betty Hutsler  
Milly Shepherd  
Sherry Smith  
Juanita Sperry  
Matt Howard  
Mickey Joe Elliott  
Ron Bennett  
Kathy Bennett

Renee Carroll  
Matthew Wink  
Terri Reed  
Taylor Allen  
DiAnn Miller  
Cheryl Chapman  
Sue McGown

The minutes from the December Meeting were placed on file by President Betty Hutsler as well as the attached treasures report which was presented by Rob Bennett.

#### **Old Business:**

Betty stated the most important old business is the menu for the banquet. Bonnie sent the menu list to her and she attached it on the agenda for everyone to look at. Bonnie stated that the cost of actual food will not go up this year for us and that the personnel cost is 20% of our final number of guests. Betty did tell Bonnie that we would be using the stage and need a microphone again this year so that the sound projects all the way back to stated that even though the chorus program was nice it was too long for our purpose and we need to remember why we are there for all the seniors and to recognize our scholarship recipients. After some discussion we decided to stick with last year's menu it was good and no complaint so why change what's working so for us. Mickey Joe made an official recommendation and Terri seconded the motion, motion carried.

Betty stated that for those who might not have been here, that February 1 is our target date for the mailings out, and Mickey Joe I have you down as the contact. Ron still hasn't heard for Morgan or Barbie in regards to help convert the file over, but Matt stated that it's an easy conversion and that he should be able to do it.

Betty stated that we did need to adjust the letter that's going out in regards to the Waldeck Scholarship and how it will be working this year so that our members are aware of the change. Terri will need to change it on the web as well and we need to talk about all that at our January meeting for sure.

Joyce and Betty are going to go over the donation list and have it ready for next month so that we can pass it around and that we all don't take the same business.

DiAnn do you want suggestions for entertainment? DiAnn stated that we should go back to the band that the only reason they didn't do it last year was they got an invitation to go to Charleston and perform. So then it would be background music like it was at the high school so people could still mingle and talk and it really wouldn't be entertainment. If they go do it we want them here at 5? Consensus was yes to start the music at 5pm.

**New Business:** none

**Committee Reports:**

Public Relations- Terri is still putting up the winner from the school archive questions and I sent everyone a graphic of the thermometer to put on our webpage to show our progress for scholarships. Matt Wink suggested that we also post that on the South Berkeley Social Page because it gets a lot of looks so it would probably benefit us.

History-none

Finance-non

Scholarship-none

Outstanding Alumni- Kathy said working on that so that we have all the information as far as contact for the nominators as well as the recipients so that it can stay confidential until that evening. Terri asked that when the information is ready to send it to her and she will post it on our page as well as the by-laws.

By-Laws-none, discussed some about voting rights of members at large and they are going to work on that and bring it next month so we can get it on the website at least 60 days before the banquet and vote on them.

Nominations- Betty stated that Joyce took over as First VP for AD and so does she fulfil that term and then be able to be elected for a new term. Sherry and Matt Wink both said yes that's how it worked. Matt stated that President, 2<sup>nd</sup> VP and Secretary is 2024 and that 1<sup>st</sup> VP and Treasurer is 2023. Treasurer is not up to renewal unless we cannot find anyone and then the by-laws state that he could still be in that position. So we have Joyce and Ron's positions, however Ron stated that this is his first so he can be up again, so Matt stated that we were good for next year then. Just need to present the members-at-large presented and affirmed.

Next meeting is stated for January 9, 2023 in the library at MHS.

Respectfully,

Cheryl Chapman  
Secretary

The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on January 9, 2023 in the MHS Library. The following members were present:

Betty Hutsler  
Milly Shepherd  
Sherry Smith  
Juanita Sperry  
Betty Ann Miller  
Mickey Joe Elliott  
Kathy Bennett

Megan Shaffer  
Matthew Wink  
Terri Reed  
Taylor Allen  
Morgan Wright  
Sue McGown  
Barby Frankenberry

Sherry Smith noted a correction to be made to the December meeting minutes. President Betty Hutsler stated the minutes will be corrected and placed on file along with the treasures report provided by Ron Bennett.

**Old Business:**

- A. Membership Database – Matt Wink reported the database has been created and labels printed for the 2023 banquet mailings.
- B. 2023 Banquet Update
  - a. Registration Mailing – Projected Date of February 1 to be mailed – Mickey Joe suggested a tentative date to prepare the mailings on 01/16/2023. She will notify committee members regarding the time.
  - b. Solicitation of Donations for Silent Auction/Door Prizes/Favors – Betty Hutsler acknowledged the work completed by Joyce Kees. A sign up sheet for additional solitations was circulated to those in attendance.
  - c. Entertainment – DiAnn Miller has advised Betty Hutsler that Mr. Knepper tentatively confirmed one of the band groups will provide entertainment provided the competition schedule does not conflict with the banquet date.

**New Business:**

- a. Kathy Bennett suggested Elizabeth Lynch, Miss America finalist who is an MHS Alumni be recognized and invited to address the Senior class members at the banquet to share her Impact Presentation. Sherry will issue the invitation.

## **Committee Reports:**

- A. Public Relations – Terri Reed
  - a. Website License Renewal – Check has been written.
  - b. Terri will check with Cheryl Chapman to see if the Print Shop can print the banquet programs. She will communicate the deadline for submissions for the program.
- B. History/Archives/Records – Barby Frankenberry reported the slide shows have been completed and work has begun on the Cider Press issues. Terri will add an announcement online that donations can be made for the archive room.
- C. Finance – No report
- D. Scholarship – Morgan Wright
  - a. Scholarship Application Deadline is February 1, 2023
  - b. The 11/7/2022 motion from the Scholarship Committee to continue monetary support of the Waldeck scholarship was withdrawn by the committee. The board accepted and approved the committee's request to withdraw the motion.
- E. Outstanding Alumni – Kathy Bennett
  - a. The OA Nomination form has been revised and will be posted on the website this week. Nomination Deadline is April 1
- F. By-Laws – Sherry Smith
  - a. Sherry reviewed proposed changes to the bylaws. Moved by Morgan Wright and Seconded by Kathy Bennett to accept the recommendations and publish them in advance of the banquet. Motion carried.
- G. Nominations – No report

**Next Meeting: Monday, February 6, 2023 – 6:00 pm**  
Announcements, Sharing, and Adjournment

Respectfully,  
MJ Elliott for Secretary Cheryl Chapman

The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on Monday, February 6, 2023 in the MHS library.

The following members were present:

Betty Hutsler	Megan Shaffer
Micky Joe Elliott	Matthew Howard
DiAnn Miller	Morgan Wright
Terry Reed	Sue McGown
Sherry Smith	Joyce Kees
Juanita Sperry	Jim Kees
Milly Shepherd	Betty Ann Miller
Ron Bennett	Cheryl Chapman
Kathy Bennett	

Treasurer's report is attached given by Ron Bennett, Betty Hutsler approved the report as given.

#### **Old Business:**

Mickey Joe stated that all the letters are mailed except a few that were handed out in person this evening. I brought a few additional letters if anyone would like to hand them to someone that hasn't come before but you believe they'd be interested. The letter does state Friday not Saturday but the date is correct as well as the information on our website. Several of us read the letter but didn't catch the mistake until after we had mailed them out. Betty suggested that we do a blurb in the newspaper, Morgan suggested that when we start getting the reservations in to just call them and advise them about it being Saturday to make sure they know. After some discussion it was decided to put the blurb in the paper as well as calling our attendees especially since a lot of our attendees are older and may still get the paper.

Joyce made a confirmed list and those that still may need to be contacted. If there's a business that's not listed but you've contacted please let me know that I can add them to the list. IF everyone would bring something then we'll have a generous amount of items and remember one persons junk is someone else's treasure. We have the painting from 2020 that Ruth Painter did and it was regifted to us to auction off again and the first time it brought \$500 so we have the potential of it doing the same this year.

Betty stated if you need any more letters with our tax id # on them please let me know and I will email you some more.

DiAnn has emailed Mr. Knepper about the jazz band coming but hasn't heard anything definite back from him, she stated she should know more by next month's meeting.

Last month we talked about having Miss WV come and Sherry Smith has been in contact with her about doing a presentation. After some discussion with people, we would like for her to do a motivational talk to our seniors as well as her presentation that she did at the Miss America contest would take approximately five minutes. Betty thought it would be a great photo opportunity if she would help Morgan give out the scholarships and work out her motivational talk then so it all ties in together. We are going to absorb the cost of her meal and a guest and Milly is willing to contribute extra to that if both of her parents would come, especially since she is an alumni of Musselman High. Sherry is going to discuss with Elizabeth all the details and what we'd like to see happen that evening and get her input on it all.

#### **New Business:**

Since we don't have an official office Megan spoke with United and they are willing to give us a safety deposit box free of charge, where we can store our minutes and whatever. Megan stated it was a 10x10 and if we ever would need a larger one she see's no problem with that. It does come with two keys, maybe whoever is a signer on the account keep

one and maybe keep the other one at the bank in case one ever got misplaced or if someone else from the board needed to put something in then it would at the bank. Betty asked Megan if she was willing to be that person at the bank and she agreed. The bank also is donating \$150, it was made into a motion by Joyce that the \$150 go towards a scholarship, Terry seconded the motion, motion carried.

### **Committee Reports:**

Public Relations: I'm working with Mickey Joe sending me all her wonderful minutes from when she was secretary and I have all of them on-line now from 2019-2021. Her's were all digital so it's pretty easy to turn them into a PDF and make a separate spot for them on our page. OA announcement is on the page to remind people that the nominations are due by April 1<sup>st</sup>. The scholarship thermometer has been updated. I also put out a notice about Barby and Ledenna working on our archives and if anyone has any of those loving memories at home that they have no place for to reach out to Barby to see if it's something that we could add to our history.

Betty asked me about the print shop being able to do our program, I will check with Jennifer on this and hopefully have an answer next meeting as to when it would be to be at her facility. Usually, we give them a three week window but I will check to see if they need more/less time.

History: Barby is not here, Sherry brought up that some of the uniforms in there they don't have a time frame of when they were used, she suggested that we post pictures on our website or bring them to the banquet to see if someone may know the answers. After some discussion we will have pictures so that we don't take the responsibility of taking them from school to the heritage hall and back. Sherry wondered if Jim Gess would be willing to help out in the archives since he has so much newspaper articles.

Finance: none

Scholarship: On track to get the applications from guidance on the 24<sup>th</sup> and then start the process.

Outstanding Alumni: Kathy reiterated the April 1 deadline. Kathy stated that when she was president an issue came up with Kim Sencindiver's father Mike Pitzer. She stated that her dad never got anything but she was sure he had been awarded the OA award back in 2007 and found that her sister had the award. So the information will be updated not sure how it got deleted possibly just a typo, so Mike's information will be updated on the website and we have sent invitations to Kim, her sister and brother to this year's banquet. If they show Betty will make sure to speak with them.

By-Laws: Sherry will make an insert for the program. Terry had asked last month if the PR or historian were elected positions or appointed. All committee members are appointed according to our by-laws.

Nominations: Matt is not here this evening but we will need to add a secretary to the ballot. If any of you are interested in that position please let Matt or myself know.

Next meeting will be March 6<sup>th</sup> at 6pm in the library.

Respectfully submitted,  
Cheryl Chapman  
Secretary



The Bunker Hill High School-Musselman High School Alumni Association met on Monday, March 6th 2023 in the MHS Library. The meeting was called to order by President Betty Hutsler with the following members present:

Terri Reed  
Betty Hutsler  
Juanita Sperry  
Barby Frankenberry  
Micky Joe Elliot  
Taylor Allen  
Cheryl Chapman

Matt Wink  
Sherry Smith  
Matthew Howard  
Sue McGown  
Betty Ann Miller  
Milly Shepherd

Revised agenda was handed out, financial report was emailed earlier to members. With no corrections to the minutes or treasure report, Betty approved and placed on file.

Betty stated that with the by-law changes coming up she wanted to get everyone used to letting the president know if they are going to be absent and their reasoning so that people can get use to doing it. It won't be voted on tonight due to not enough members for a quorum.

#### **Old Business:**

Joyce relayed to Betty that gathering items for the silent auction is going well and still collecting them. The painting of the Old Mill brought in \$900 to the scholarship fund and then the BHHS is going up as the next big item to go up.

DiAnn contacted Mike Knepper and the jazz band will be away at competition but that the Show Choir is going to come and do the national anthem along with 2 other songs only.

Sherry Smith stated that she's been in contact with Miss. WV and that everything is on track with Elizabeth for that evening.

The school county's print shop is falling behind due to the cyber attack and re-evaluating what they are printing, so Terri stated she feels it's in our best interest to look outside of them for the printing of the program for this year. We have a budgeted line item for printing. Betty would like her to get 3 quotes and that it doesn't need to have all of the color like we have had in years past. Maybe just the front page and an occasional color apple here and there. Go ahead and send out the estimates and vast email vote or try to get it settled before our next meeting.

#### **Committee Reports:**

**Public Relations** – Terri stated that Ladenna is back on track with the history trivia and also the thermometer is updated on the website as well as the giving club and the breakdowns of them. I have not gotten any OA nominations on the website for the committee. Terri brought a tumbler this evening that for a \$2 donation your name will go in a drawing this evening and that money is also going towards the scholarship fund. Tumbler was passed around and Betty drew the name of Barby Frankenberry at the end of the evening!!

**History/Archives/Records** – Barby stated that we don't know anything about the band uniforms, it has created a lot of interest and comments on our webpage.

**Finance** – none

**Scholarship** – Morgan stated that due to the attack some of the students couldn't access the information that they needed so they moved the deadline to March 1 to give them a few extra days. There are 28 applicates so roughly \$15,000 if all are deserving.

**Outstanding Alumni** – Kathy stated via Betty is that they have one candidate that was nominated as of right before their trip.

**By-laws** – Sherry there were still no comments online so we are just waiting to present it at the banquet. She stated that we're going to print a few copies so that there's one at every table so that we can document that they were there and presented and so everyone will have the opportunity to read them.

**Nominations** – Matt Wink we are still looking for a secretary, it's a one year role and then it will go back up on the ballot for a two year term.

Matt presented the Old South Berkeley original painting and 14 numbered prints from 1984 which are being donated to the Alumni Association by Doug and Nancy Hovatter in honor of their children, grandchildren and family members who are all Musselman High School Alumni with the hopes that this gift will provide financial support for a scholarship for a current student and future graduates. We discussed that the original should be no less than \$500 especially since it's matted and framed and possibly put that out on the website like we've done the others. We will discuss what we should do about the prints next meeting but give the original to Joyce for the website auction.

Next meeting: Monday April 3, 2023 at 6:00pm here in the library.

Respectfully submitted,

Cheryl Chapman  
Secretary

The Bunker Hill High School-Musselman High School Alumni Association met on Monday, April 3<sup>rd</sup> 2023 in the MHS Library. The meeting was called to order by President Betty Hutsler with the following members present:

Betty Hutsler  
Terri Reed  
Matt Wink  
Bety Ann Miller  
DiAnne Miller  
Morgan Wright  
Matthew Howard  
Millie Shepherd  
Barby Frankenberry

Megan Shaffer  
Sherry Smith  
Mickey Joe Elliott  
Ron Bennett  
Kathy Bennett  
Juanita Sperry  
Sue McGown  
Sadie Blanchfield  
Cheryl Chapman

Minutes from the April meeting and Budget Report were placed on file for auditing purposes by President Betty Hutsler.

#### **Old Business:**

Joyce is unable to attend but she is working on collecting items and have an updated list, Myra Robinson and Megan Shaffer have agreed to help collect some as well. Kathy has some favors from last year that we will have, and Megan has some coming from United. DiAnn has secured the show choir with doing 2 songs along with the National Anthem. Sherry has given me a bio on Elizabeth Lynch for me to read from the podium and if we need a filler for the program I could give this to you or a picture of her.

Program update; Terri there is a last final revision this week, I will need the list of sponsors as we get closer. Ron will get that to her by her deadline, Betty Hutsler asked if she needed the list of names of people donated items and Ron stated we have also listed the patrons that paid for a senior dinner. Millie stated that we have a flower arrangement coming donated by the Class of 1967 and it will come the afternoon of the banquet.

The next item is volunteers for banquet night, on registration I have Ron, Brad and maybe Terri; for silent auction Joyce has her folks but anybody that can help that night just pitch in. Ron stated that last year we had two different lines at registration, those who had pre-registered and those who just showed up and those alumni went to him and Brad so that they could take payment. Scholarship with Morgan and we're going to ask Elizabeth to assist her with handing those out. Kathy, I don't know if you want anyone to help you with Outstanding Alumni. On the night of the banquet, I'm sure nobody wants to hear me all night so I'm going to recruit some help and if you're a committee chair well be prepared.

#### **New Business:**

Ron stated that he has gotten the quote for the insurance for that night, it's \$140 the same as last year, so Betty advised him to go ahead and secure that since it's already an item in the budget.

### **Committee Reports:**

Public Relations: OA nominations has been turned off and all of them forwarded on to Kathy. I put a reminder on about scholarship donations/dues. I'd like to have the Most Improved students by May 1 if possible and also having the apple awards made for the OA's. I'd like to highlight the scholarship recipients on-line as well as the OA's because not everyone gets to the banquet and that gives the community some insight on them.

History: Barby has some things to submit to the room and hopefully see Ladeana this week.

Finance: nothing more

Scholarship: 28 applications, they all meet the requirements. We are going to meet again to see where we are at and if we need to cut a few. We have enough money for 20 so far. After some discussion Mickey Joe Elliott made a motion to move \$2500 from the general fund over to scholarship contingent on the need to fulfill all the 28 students. Motion seconded by Barby Frankenberry, motion carried.

OA: Kathy put a little bit in the journal, and we've gone from one applicate to nine thanks to that. Proves that not everyone is still not computer savvy. It maybe the most we've had at one time. Kathy could you please do that about our banquet too, maybe that will help with our registrations.

By-Laws: As we talked last meeting, we are going to put a copy on each table and get them approved. Betty and I talked about giving them just the revisions but we decided to give them the whole package so they can see and be in the know. I have marked out what is old and what is replacing them.

Nominations: Matt has exhausted the search and has no one. We may need to meet with the officers and brainstorm as to what to do.

Terri brought a shirt to give to someone, we put numbers by names and Sue McGown was the lucky recipient of it.

Next Meeting: Monday May 1<sup>st</sup> @ 6:00pm  
Announcements, Sharing and Adjournment

Respectfully Submitted,

Cheryl Chapman  
Secretary

The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on Monday, May 1<sup>st</sup> at 6:00pm in the MHS Library. The following members were present:

Betty Hutsler	Mickey Joe Elliott
Ron Bennett	Morgan Wright
Kathy Bennett	DiAnn Miller
Joyce Kees	Betty Ann Miller
Jim Kees	Sue McGown
Milly Shepherd	Barby Frankenberry
Taylor Allen	Terri Reed
Sherry Smith	Cheryl Chapman

We have 3 excused absences tonight, Matt Wink, Matt Howard and Megan Shaffer. Remember that after the new by-laws are past we will be keeping track of the absences. There were no corrections/additions to the minutes from the April meeting, minutes placed on file.

### **Old Business:**

Joyce gave an update on the silent auction list that was sent out. If you see anything missing, please let Joyce or Betty know. Anyone interested in helping pick stuff up but your name's not listed beside it please feel free to reach out to Joyce. We have a ton of baked goods coming. Betty Hutsler asked about door prizes. We didn't have that last year, so we are scratching that again this year. Sherry Smith brought a wooden apple item that was made by Rick Kees several years ago for her. She's been holding on to them and is willing to donate them to us for door prizes, favors, whatever we need. After some discussion we decided to use them as door prizes and place them on the tables with some type of sticker underneath the chairs.

DiAnn has things lined up with the choir. Ron will have their donation lined up that night to give them. The budget I believe is \$150 and it will be ready that night.

Betty then handed out a yellow sheet as of the lineup of the evening activities, so we can move things right along. Ron will give the check to DiAnn for the choir. We talked some and decided to have the choir sing at 6pm and be done by 6:10. That way Elizabeth Lynch will have about 10min for her presentation. Then Mrs. Riggleman can give the introduction of the class and short remarks about them. Micky Joe will give the invocation. After the lines have gone through we'll call Bonnie out and do the special recognition for her. Cheryl, needs to be prepared with the 2022 minutes. Barby will step in and give the motion. Ron can give a very brief treasure report. Kathy is all set for the Outstanding Alumni. Megan will do a very brief formal thank you and have our guest go by the list on the table. Morgan, Taylor will give out the scholarships and use Miss WV to help congratulate them. Next will be the by-laws and constitution revisions that will be put to a vote. They will also be on the table for them to review at their leisure, which Betty will mention at the very beginning of the evening so that they have time to review them. Next will be nominations. We have Sandy Hamilton who is interested in being the new secretary, but she has not attended the board meetings for a year per the by-laws. Betty suggested that we take a vote to exclude her from that. Sherry spoke up because she had looked it up in the by-laws and they state that you must be a member of the association for a year to take a position on the board so she will be good to go. Terri and Sue will do the roll call again this year. We'll finish up with the silent auction winners and the 50/50 drawing, which Jim is going to take care of.

Terri stated that the program is ready to go and will need anything else for it by early Wednesday morning.

Betty asked about name tags. Do we want to go to the expense of them or just greet and welcome them? We decided to have name tags and let people use them if they wish. They will be on a separate table for people to get.

Betty asked if anyone had responded to having reserved tables. Tables will be reserved for the class of 1958, Miss WV, OA guest and the officers/board for the front so we can be together as well as the class of 2023 which are 28 recipients. Barbby stated she would make them for us. We can have access to the building any time on Saturday or we can go in on Friday evening and set up. We started last year at 5 and we were done shortly after 6ish, so we'll do Friday at 5 again this year. Bonnie did ask about a cash bar. We all agreed that it's a good idea not to have a cash bar because we will have people underage.

#### **New Business:**

Betty has been contacted by a retired teacher and wanted to know if he could come. For next year, we'll get them included and reach out to them. Do we want to think about recognition to retired teachers? We've only recognized JoAnna Snyder and she was inducted as an honorary alumna.

Treasure Report: The report Ron sent out Saturday was current until today. Our overall new balance as of this evening is \$27010.34 which is everything. \$14483.93 is in the scholarship fund \$705 in dues, \$2530 in meals which is 115 meals and \$836 for senior meals which is 38 students. The money in the Brannon scholarship and general fund has not changed. Bonnie will need our numbers by 5/5 on the count. Our senior guest are to let us know by Friday as well.

Betty stated that the treasure's report that was sent to everyone will go on file for audit purposes for this month.

Terri asked the question about how many programs need to be printed. We decided to print 200 of them. Betty Ann Miller asked if any programs are left, please give them to her so she can pass them on to some of the donors that don't come to the banquet.

Betty asked if there was anything new not covered under the committees. None were stated.

The meeting was adjourned, and we'll see everyone in two weeks for our banquet/annual meeting. The next monthly meeting will be June 5<sup>th</sup>.

Sincerely,

Cheryl Chapman  
Secretary

The monthly meeting of the Bunker Hill- Musselman High School Alumni Association met on Monday, June 5, 2023, at 6:00 p.m. in the MHS Library. The following members were present:

Betty Hutsler, President

Matt Howard

Sherry Smith

Matthew Wink

Betty Ann Miller

Barby Frankenberry

Kathy Bennett

Cheryl Chapman

Mickey Joe Elliott

Terri Reed

Sue McGown

Ladeana Beddow

Juanita Sperry

Sandy Hamilton, Secretary

Ron Bennett, Treasurer

President Hutsler called the meeting to order at 6:07 p.m. Joyce Kees, Jim Kees, DiAnn Miller, and Morgan Wright were excused from the meeting, with prior notice given. There were no corrections or additions to the minutes from the May 1, 2023 meeting, so the minutes were placed on file as presented.

Treasurer Bennett gave the monthly treasurer's report and sent the report previously via email to the members. He reported a strong financial position. As of June 5, 2023, the available balance is \$25,701.30 and the scholarship balance is \$8,128.93. To date, the annual banquet produced \$400 from the 50/50 collection, \$5,057.00 from the silent auction items, and \$2,431.00 from door receipts. Debited square fees were \$83.43 and are deducted from the general fund.

Due to the healthy financial status and rates, Sherry Smith moved to give Treasurer Bennett discretion to research and authority to deposit \$15,000 into a local bank for a certificate of deposit (CD) for a maximum of 12 months to accrue interest that could possibly fund an additional scholarship. The motion was seconded by Barby Frankenberry; motion unanimously approved.

Prior to addressing agenda items, President Hutsler permitted Ms. Beddow to address the members in regard to Archives kept at the school. Mr. Wink made a motion for Ms. Beddow to chair an Archives Committee, seconded by Ms. Reed. President Hutsler concurred the Chair position and will name the committee members in the near future or no later than the next meeting.

### **Old Business:**

The members, with the corresponding lead contacts for each area of responsibility for the 2023 banquet, evaluated each area and discussed what went well and what could be improved or more efficient. Although everyone agreed that the banquet was very nicely orchestrated and extremely well attended, the following suggestions for next year were suggested:

1. Secure all gift certificate silent auction items with the cashiers and not at the bidding/display tables.
2. There is a possibility that the date will not conflict next year, and that jazz music will be the entertainment, alternating vocal and instrumental music from year to year.
3. Include an on-line payment option for the meal payment as well as dues and scholarship donations for those who prefer to pay in advance on-line.
4. Various alternative methods or procedures for cashiering silent auction items were discussed with options to streamline and securely handle the process.
5. An option will be noted on the dinner reservation form for reserved table accommodations.

Kathy Bennett informed the members that a beautiful handmade silent auction item arrived by mail too late to be offered at the banquet. She will give the item to President Hutsler to determine the best use of this wonderful donation.

President Hutsler read a thank you note from Mikayla Schlotthober, a 2023 scholarship recipient.

ALL committee Chairs: Ron Bennett, Morgan Wright, Sherry Smith, Terri Reed, Kathy Bennett, Matt Wink, and Barby Frankenberry were recognized and thanked by President Hutsler for an outstanding effort! The Banquet Sub-Committee members and additional helpers were recognized and thanked as well: Mickey Joe Elliott, DiAnn Miller, Joyce Kees, Taylor Allen, Jim Kees, Betty Ann Miller, and Sadie Blanchfield.

### **New Business:**

President Hutsler installed Ms. Hamilton as Secretary of the Alumni Association, with gratitude to Cheryl Chapman, the previous secretary. The remaining officers are unchanged for the coming year.

Prior to discussing the new business agenda items, President Hutsler recommended that the monthly meetings scheduled for July and August be cancelled and resume in September on the 11<sup>th</sup>. If pressing, time sensitive items need to be addressed prior to September 11, 2023, an executive committee meeting can be held, or the members can correspond via email. The members concurred, so the next meeting will be September 11, 2023 at 6:00 p.m. at the MHS Library.

President Hutsler will be forming the committee compositions for the coming year: Public Relations, History/ Archives/ Records, Finance, Scholarship, Outstanding Alumni, By-Laws, and Nominations. Please notify her by August as to your committee preference. All committee assignments will be completed by the September meeting.

Invitations to and recognition of retired MHS teachers was discussed. The consensus is to invite retired teachers but to forego the recognition. Although MHS teachers are treasured, the mission of the Alumni Association is to support the students of MHS through scholarship recognition and thus the decision to invite only.



An email will be forthcoming to solicit volunteers to assist with Freshman Orientation with a tentative date of August 16, 2023, to be confirmed.

Treasure Bennett requested two items receive action due to differences between budgeted and actual costs.

Barby Frankenberry moved that the budget for gift cards be increased to \$125, seconded by Cheryl Chapman, and unanimously approved by the members.

Terri Reed moved that the budget for postage be increased to \$300, seconded by Cheryl Chapman, and unanimously approved by the members.

There being no further business, President Hutsler adjourned the meeting at 7:07 p.m.

As previously stated, the next monthly meeting will be Monday, September 11, 2023, at 6:00 p.m. at the MHS Library. Have a wonderful, safe summer!

Sincerely,

Sandy Hamilton

Secretary

The monthly meeting of the Bunker Hill-Musselman High School Alumni Association met on Monday, September 11, 2023 at 6:00 p.m. in the MHS Library, after a summer hiatus in July and August. The following members were present:

Sherry Smith, 2 <sup>nd</sup> Vice President	Matthew Howard
Betty Ann Miller	Barby Frankenberry
Kathy Bennett	Terri Reed
Mickey Joe Elliott	Gary Collis
Juanita Sperry	DiAnn Miller
Ron Bennett, Treasurer	Morgan Wright
Milly Shepherd	Sandy Hamilton, Secretary

Sherry Smith, 2<sup>nd</sup> Vice President, called the meeting to order at 6:00 p.m. Cheryl Chapman, Matthew Wink, Joyce Kees, Jim Kees, Megan Shaffer, Sue McGown, and Betty Hutsler were excused from the meeting, with prior notice given. Sherry Smith offered a prayer for President Hutsler for health restoration. 2<sup>nd</sup> Vice President Smith welcomed new Alumni board member, Gary “Peanut” Collis. Barby Frankenberry announced that tickets are available for \$25 each for the Mountain State Apple Harvest Queen Pomona Brunch, held on October 20, 2023 at the Holiday Inn in Martinsburg. Elizabeth Lynch will be the keynote speaker.

There were no corrections or additions to the minutes from the June 5, 2023 meeting, so the minutes were placed on file as presented.

Ron Bennett, Treasurer, gave the financial report as well as the annual audit report. Treasurer Bennett reported that all scholarships have been funded except two general scholarships to Ava Simpson (legacy scholarship), Melia Dienst (general scholarship), and Jenna Copenhaver (Brannon Scholarship). Morgan Wright, Chair of Scholarships, will follow-up with the intended recipients. Mrs. Frankenberry moved to accept the audit report, seconded by DiAnn Miller. The motion passed unanimously. Mr. Bennett initiated discussion of a desire to explore obtaining a debit card to utilize for online payments, due to ongoing postal costs and time sensitive delivery. He will follow up with the bank and bring information to next month’s meeting. Matthew Howard discussed the option of having an additional board member to approve debit card transactions, with Mr. Bennett. Treasurer Bennett updated the board members on the 13-month CD purchase, with 4.5% interest that will mature on 07/09/2024, netting approximately \$750 additional funds to utilize for scholarship opportunities. Treasurer Bennett distributed a 2023 Proposed Budget. He requested that board members review and direct any corrections or changes to him via email and copy President Hutsler. The proposed budget will be discussed at October’s meeting.

#### **Old Business:**

Committee Assignments for 2023-2024 were distributed and previously emailed to each board member by President Hutsler. The only change noted was that the Outstanding Alumni Committee will be chaired

by Mickey Joe Elliott and Kathy Bennett will remain as a committee person. Board members are to notify President Hutsler if they wish to discuss committee assignments.

**New Business:**

Nothing to report on Freshman Orientation; we did not participate due to lack of alumni members available to man the table.

Two auction items, a picture of old Musselman High School, painted by Bonnie Shirley and donated by Shannon Whitmore and a crocheted blanket donated by Marsha Clark Plybon, were discussed. Matthew Howard made a motion for both items to be auctioned on-line prior to next year's banquet, seconded by Morgan Wright, and unanimously approved.

The date of the 2024 Banquet is May 11<sup>th</sup>.

**Committee Reports:**

Public Relations Committee had nothing to report.

The Finance Committee reminded the board members to review the proposed budget before next month's meeting.

The Scholarship Committee had nothing to report but will follow-up on the unfunded scholarships.

The Outstanding Alumni Committee had nothing to report.

The By-Laws Committee had nothing to report.

The History/ Archives/ Records Committee had nothing to report but Mrs. Frankenberry drew the board members attention to the new banner that states: "Musselman High School Archive Room", "Welcome, You are now a part of our history".

The next board member meeting is Monday, October 2, 2023 at 6:00 p.m.

There being no further business to discuss, Sherry Smith adjourned the meeting at 6:35 p.m.

Sincerely,

Sandy Hamilton

Secretary

The Bunker Hill-Musselman High School Alumni Association met on Monday, November 6, 2023 at 6:00 p.m. in the MHS Library.

(The meeting scheduled October 2, 2023 was cancelled since it coincided with the funeral home visitation for Past President Betty Hutsler.)

The following members were present for November's meeting:

Sherry Smith, President	Matthew Wink
Joyce Kees, 1 <sup>st</sup> Vice-President	Jim Kees
Betty Ann Miller	Barby Frankenberry
Kathy Bennett	Terri Reed
Mickey Joe Elliott	Gary Collis
Juanita Sperry	DiAnn Miller
Ron Bennett, Treasurer	Morgan Wright
Jodi Brock	Sandy Hamilton, Secretary
Sue McGown	Theresa Boyd

Excused with notice: Megan Shaffer and Sadie Blanchfield

Joyce Kees, 1<sup>st</sup> Vice President, called the meeting to order at 6:00 p.m. Words of condolences were offered for the families and friends of Betty Hutsler and Cheryl Chapman. Jim Kees offered a prayer over them and the meeting.

No additional items were added to the posted agenda.

All attendees were listed on the attendance sheet in lieu of roll call.

There were no corrections or additions to the minutes from the September 11, 2023 meeting, so a motion to approve by Barby Frankenberry and seconded by Morgan Wright was unanimously approved and will be placed on file.

Ron Bennett, Treasurer, gave the financial report as well as the 2023-24 proposed budget. A motion to approve, subject to audit was made by Mickey Joe Elliott, seconded by Joyce Kees, and was unanimously approved. The Certificate of Deposit (CD) was discussed and its maturity date in July 2024, with no concerns. The proposed budget reflected three potential changes: removing the table coverings cost of \$50, removing the cost of apples of \$50, and increasing the cost of program printing from \$250. The removal recommendations and no change to the program printing and the remaining budget in its entirety was approved unanimously from a motion by Kathy Bennett and a second by Terri Reed.

### **Old Business:**

In Old Business, Treasurer Bennett discussed a banking debit card to utilize for online payments, due to ongoing postal costs and time sensitive delivery or the bill payment option for the same reasons. A motion by Matthew Wink to grant permission to Treasurer Bennett to move forward with either option, at his discretion, was seconded by Gary Collis and unanimously approved.

### **New Business:**

Due to the untimely passing of our President Betty Hutsler, according to our Bylaws, the position is to be filled by our 1<sup>st</sup> Vice-President, if accepted; 1<sup>st</sup> Vice-President Kees declined and the position was offered to our 2<sup>nd</sup> Vice-President Sherry Smith, who graciously accepted the remainder of President Hutsler's term and presided over the remainder of the meeting.

Floral arrangements for Betty Hutsler and Cheryl Chapman were purchased by Jim, Joyce Kees, and Barby Frankenberry, respectfully, on behalf of the Alumni Association. They were beautifully displayed at the services. No alumni association funds were expended. Board members will personally reimburse or compensate Jim, Joyce, and Barby for the arrangements and appreciate their expediency and thoughtfulness.

1<sup>st</sup> Vice-President Kees reported that the picture of old Musselman High School, painted by Bonnie Shirley and donated by Shannon Whitmore, class of '87, was auctioned online and that Terry Aikens, class of '75, was the successful bidder at \$500 (enough to fund a scholarship).

The 2024 Banquet is May 11<sup>th</sup>. President Sherry Smith will obtain menu choices and meal costs to discuss at our next meeting. DiAnn Miller will report on the banquet entertainment at the next meeting. She will check with Mike Knepper regarding the Jazz Band, Exit 5, providing the entertainment.

### **Committee Reports:**

Public Relations Committee Chair Terri Reed reported that the website payment is due by January 1, 2024, with no increase in cost. She is working on graphics and "Save the Date" cards/ flyers.

The Finance Committee Chair Ron Bennett, aside from his previous reports, had nothing additional to report.

The Scholarship Committee Chair Morgan Wright had nothing to report at this time.

The Outstanding Alumni information will be posted by January 1, 2024. The nominations deadline is March 1, 2024. The 2024 Outstanding Alumni will be selected by March 10, 2024. The Outstanding Alumni Committee Chair Mickey Joe Elliott will notify committee members for a meeting soon.

The By-Laws Committee Chair Sherry Smith had nothing to report.

The Nominations Committee Chair Matthew Wink reported that nominations for the offices of President, 2<sup>nd</sup> Vice-President, and Treasurer will be submitted for 2024.

The History/ Archives/ Records Committee Chair Barby Frankenberry reported regarding the ability to photograph in the archive room and changes regarding the banner, as a "teaser."

\*The next board member meeting is Monday, December 4, 2023 at 6:00 p.m.

There was a general discussion regarding the Banquet Silent Auction process to avoid the theft of items, as in the 2023 banquet. This discussion will be expanded at the next board meeting.

The target date for banquet mailings is February 1, 2024. Mickey Joe Elliott will take care of the mailings and Terri Reed will print.

1<sup>st</sup> Vice-President Kees will distribute a banquet auction donation list.

There being no further business to discuss, Sherry Smith adjourned the meeting at 6:50 p.m.

Sincerely,

Sandy Hamilton

Secretary

\*The executive officers met briefly, at the conclusion of the monthly meeting, and unanimously approved cancelling the December 4, 2023 meeting of the Alumni Association Board. Please enjoy time with family and friends, having a Merry Christmas and safe and Happy New Year!